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**COUNCIL BUDGET & FINANCE COMMITTEE MEETING**  
**Meeting Minutes of December 4, 2019**

**Call to Order:** 5:00pm

**Members Present:** Mayor Halliday, Councilmember Lamnin, and Councilmember Wahab

**Members Absent:** N/A

**Staff:** Kelly McAdoo, Maria Hurtado, Dustin Claussen, Nicole Gonzales, Rick Rivera, and Nicholas Mullins

**Guests:** Tim Cue and Whitney Crockett from Maze and Associates  
Victor Arellano, Hayward Resident

**Public Comments:** No public comments.

1. Approval of Meeting Minutes from October 2, 2019

*Action: Unanimous approval as submitted.*

2. FY 2019 Annual Audit Presentation (Oral Presentation by External Auditor)

- Report given by Tim Cue and Whitney Crockett from Maze and Associates.

*Action: The Committee received the presentation.*

3. Consideration of Revisions to Performance Measures for FY 2021

- Director Claussen presented the Committee with the report.

*Action: The Committee received the presentation and had a discussion concerning revisions and improvements to performance measures.*

4. Future Agenda Items: None.

**Committee Members/Staff Announcements:** None.

**Adjournment:** The meeting was adjourned at 6:14pm