

FY 2020 MID-YEAR OPERATING BUDGET ADJUSTMENTS SUMMARY BY DEPARTMENT**Non-Departmental**

- ❑ Appropriation of \$4,401,150 for hazardous materials abatement and demolition of the City Center building – Reso 19-229 (General Fund).
- ❑ Appropriation of \$95,000 for the purchase of a parking enforcement vehicle and related equipment – Reso 19-201 (General Fund).
- ❑ Mid-Year request - Transfer Out to Facilities Management \$70,000 (General Fund).
- ❑ Mid-Year request - Transfer Out to Facilities Capital \$28,000 (General Fund).
- ❑ Mid-Year request – Transfer Out to Hayward Area Shoreline JPA Fund \$12,000 (General Fund).
- ❑ Mid-Year request – PERB Settlement Adjustment \$7,394 (General Fund).
- ❑ Mid-Year request – Transfer Out to Capital Projects Measure C for EBCRS final lease payment \$52,157 (Measure C Operating Fund).
- ❑ Mid-Year request – Budget Correction - reduction for Safety Gap Analysis program from prior year budget - \$100,000 (Water Fund).
- ❑ Mid-Year request – PERB Settlement Adjustment \$6,941 (Water Fund).
- ❑ Mid-Year request – Budget reduction to Safety Gap Analysis program \$100,000 (Sewer Fund).
- ❑ Mid-Year request – PERB Settlement Adjustment \$3,691 (Sewer Fund).
- ❑ Mid-Year request – Annual Hayward Area Shoreline Planning Agency Contribution \$12,000 (Hayward Area Shoreline JPA Fund).

City Manager's Office – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$13,686,397:
 - \$233,243 in the General Fund;
 - \$370,000 in the Measure B Paratransit Fund;
 - \$668,078 in the Measure BB Paratransit Fund;
 - \$478,130 in the Federal Grants Fund,
 - \$1,111,112 in the CDBG Fund;
 - \$4,697,577 in the Housing Authority Fund;
 - \$25,333 in the Affordable Housing Fund;
 - \$4,914,693 in the Inclusionary Housing Fund;
 - \$1,121,543 in the South Hayward BART JPA Fund; and
 - \$66,688 in the RDA Successor Agency Fund.
- ❑ Appropriation of \$108,881 for a professional services agreement with CivicMakers to develop a strategic plan – Reso 19-176(General Fund).
- ❑ Appropriation of \$4,000 to increase Arts & Music Social Services funding – Reso 19-095 (General Fund).
- ❑ Appropriation of \$52,636 as an Equity Adjustment for the Management Fellow position (General Fund).
- ❑ Appropriation of \$5,784 for Equity Adjustments for General Fund positions (General Fund).
- ❑ Appropriation of \$935 for Equity Adjustments for Measure B – Paratransit positions (Measure B – Paratransit Fund).

- ❑ Appropriation of \$935 for Equity Adjustments for Community Development Block Grant (CDBG) positions (CDBG Fund).
- ❑ Appropriation of \$801 for Equity Adjustments for Affordable Housing positions (Affordable Housing Fund).
- ❑ Appropriation of \$605,496 to match FY 2020 CDBG Award – Reso 19-095 (CDBG Fund).
- ❑ Appropriation of \$1,776,339 in Homeless Emergency Aid Program funds for operation of the Hayward Housing Navigation Center – Reso 19-015 (Local Grants Fund).
- ❑ Appropriation of \$633,667 for administration of Rent Stabilization and Tenant Protection Ordinance and Mobile Home Space Rent Stabilization Ordinance – Reso 19-136 (Rental Housing Program Fund).
- ❑ Appropriation of \$500 in donations for Martin Luther King Jr. Day Event (Hayward Trust & Agency Fund).
- ❑ Mid-Year request – Budget reduction to match FY 2020 Federal HOME Award project allocation \$20,989 (Federal Grants Fund).
- ❑ Mid-Year request – Budget increase to CDBG Public Services program to match increased Housing Revolving Loan Fund revenues \$56,758 (CDBG Fund).

City Attorney's Office – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$353,826 for professional legal services (Liability Fund).
- ❑ Appropriation of \$5,773 for Equity Adjustments for General Fund positions (General Fund).

City Clerk – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$9,799; \$6,784 for contract services (General Fund); \$3,015 for Hayward Youth Commission & Hayward Youth at Large (Hayward Trust & Agency Fund).

Development Services Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$1,051,528; \$628,501 for building and plan check services; and long-range planning consultant services (General Fund); \$423,027 for Contract Consulting Services (Hayward Area Shoreline JPA Fund.)
- ❑ Appropriation of \$142,000 for contracted security services at the Maple Ave. and Main St. property – Reso 19-175 (General Fund).
- ❑ Appropriation of \$13,446 for Equity Adjustments for General Fund positions (General Fund).
- ❑ Mid-Year request – Consultant services for outside plan check, inspection, and permit technician, to be offset by new revenue, up to \$400,000 (General Fund).
- ❑ Mid-Year request – Budget reduction for annual HASPA contribution reallocated to Hayward Area Shoreline JPA Fund -\$12,000 (General Fund).

Finance Department – (+0.0 FTE Net Change)

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$35,365; \$34,252 for ongoing City audit and financial advisor contracts (General Fund); and \$1,113 for Water (Enterprise Fund).
- ❑ Mid-Year request – Increase in contract services for MOU administrative review, to be shared with Human Resources \$20,000 (General Fund).
- ❑ Add/Delete Staff – Delete vacant Finance Technician (1.0 FTE) and add Administrative Secretary (1.0 FTE); budget savings of \$6,474 (General Fund).

Fire Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$190,047; \$4,531 in the General Fund; \$59,415 in the Fire Educational Training Fund; \$91,604 in the Federal Grants Fund; and \$34,497 in the Local Grants Fund.
- ❑ Appropriation of \$20,000 in Alameda County Homeland Security grant funds awarded to support CERT Program – Reso 18-225 (Local Grants Fund).
- ❑ Appropriation of \$5,532 for Equity Adjustments for General Fund positions (General Fund).
- ❑ Mid-Year request – Appropriation of \$410,365 from prior year fund balance for Hazmat Settlements (Federal Grants Fund).
- ❑ Mid-Year request – Appropriation of \$11,000 for NERT Project (Local Grants Fund).

Human Resources Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$507,063; \$98,350 in the General Fund and \$408,713 in the Workers' Compensation Fund.
- ❑ Mid-Year request – Executive search services for vacancy in key executive position \$25,000 (General Fund).
- ❑ Mid-Year request – Purchase of NeoGov performance management software \$22,000 (General Fund).
- ❑ Mid-Year request – Consultant services for implementation of new performance management pilot \$14,000 (General Fund).
- ❑ Mid-Year request – Increase in contract services for MOU administrative review, to be shared with Human Resources \$20,000 (General Fund).

Information Technology Department – (+0.0 FTE Net Change)

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$296,705; all in the Information Technology Internal Service Fund.
- ❑ Appropriation of \$3,283 for Equity Adjustments for Information Technology positions (Information Technology Internal Service Fund).
- ❑ Add/Delete Staff – Delete vacant IT Analyst (1.0 FTE) and add Programmer Analyst (1.0 FTE); net-zero fiscal impact (Information Technology Internal Service Fund).

Library Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$337,775; \$5,000 in the General Fund; \$156 in the Measure C Fund; \$160,152 in the CDBG Fund; \$53,752 in the State Grants Fund; \$59,478 in the Local Grants Fund; and \$59,237 in the Donations Fund.

- ❑ Appropriation of South Hayward Neighborhood Promise sub-grant funds for second half of calendar year 2020 \$358,831 – Reso 18-115 (Federal Grants Fund).
- ❑ Appropriation of California State Library Funding for education services programs \$101,600 – Reso 19-163 (State Grants Fund).
- ❑ Appropriation of \$18,250 in Pacific Library Partnership grant funds to support branchlet program (Local Grants Fund).
- ❑ Appropriation of \$2,122 in Northnet LSTA grant funds for Career Visioning for New Adults in Rural California Event (Local Grants Fund).
- ❑ Appropriation of \$11,500 in Chabot-Las Positas Community College District funds to support tutoring program – Reso 18-716 (Local Grants Fund).
- ❑ Appropriation of \$10,494 for Equity Adjustments for General Fund positions (General Fund).
- ❑ Mid-Year request – Operational expenses to be reimbursed by the Literacy Council, up to \$7,184 (General Fund).

Maintenance Services Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$96,250; \$9,837 in the General Fund; \$8,176 in the Lighting & Landscaping District Funds No. 1 through No. 16; \$29,636 in the Maintenance District (MD) Funds No. 1 and No. 2; \$3,215 in the Facilities Management Fund; and \$34,198 in the Fleet Management Fund.
- ❑ Appropriation of \$1,157,710 for operation of Consolidated Landscaping and Lighting District (LLD) Zone 1 through Zone 16 – Reso 96-123 to 96-128 (LLD Funds No. 1 through No. 16).
- ❑ Appropriation of \$74,112 for operation of Maintenance District No. 1 (Maintenance District No. 1 Fund).
- ❑ Appropriation of \$131,270 for operation of Maintenance District No. 2 (Maintenance District No. 2 Fund).
- ❑ Appropriation of \$42,384 for Equity Adjustments for General Fund positions (General Fund).
- ❑ Appropriation of \$23,209 for Equity Adjustments for Measure C positions (Measure C Fund).
- ❑ Appropriation of \$13,187 for Equity Adjustments for Water positions (Water Fund).
- ❑ Appropriation of \$11,504 for Equity Adjustments for Stormwater positions (Stormwater Fund).
- ❑ Appropriation of \$18,240 for Equity Adjustments for positions in Maintenance Services, Facilities Management Division (Facilities Management Fund).
- ❑ Appropriation of \$2,933 for Equity Adjustments for positions in Maintenance Services, Fleet Management Division (Fleet Management Fund).
- ❑ Mid-Year request – Contract services required due to vacancies \$45,000 (Facilities Management Fund).
- ❑ Mid-Year request – Budget increase for unanticipated PG&E expenses at Library \$70,000 (Facilities Management Fund).
- ❑ Mid-Year request – Replacement of two patrol vehicles totaled in recent accidents \$150,000 (Fleet Management Fund).

Police Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$638,655; \$180,196 in the General Fund; \$7,996 in the Measure C Fund; \$443,000 in the Donation Fund for special programs; and \$7,463 in the Asset Forfeiture Fund.
- ❑ Reallocation of \$8,950 in existing funds from Youth and Family Services Bureau program to the new Delinquency Prevention Network program (General Fund).
- ❑ Appropriation of funds awarded by the California Department of Justice for enforcement of illegal tobacco sales \$10,203 (General Fund).
- ❑ Appropriation of funds to be reimbursed by the Byrne Justice Assistance Grant, based on 2017 award amount of \$42,492 (General Fund).
- ❑ Appropriation of \$94,268 for Equity Adjustments for General Fund positions (General Fund).
- ❑ Mid-Year request – Purchase and implementation of latent print case management software \$33,000 (General Fund).
- ❑ Mid-Year request – Purchase and implementation of Schedule Express software for patrol scheduling \$38,000 (Asset Forfeiture Fund).
- ❑ Mid-Year request – Budget increase for expenses related to California Narcotics Officers' Association conference attendance \$5,000 (Asset Forfeiture Fund).

Public Works - Engineering & Transportation Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$167,665; \$166,831 for contract consulting services (General Fund); and \$833 in the Airport Fund.
- ❑ Appropriation of \$8,164 for Equity Adjustments for General Fund positions (General Fund).
- ❑ Appropriation of \$22,098 for Equity Adjustments for positions in Public Works Engineering and Transportation, Airport Division (Airport Fund).

Public Works - Utilities & Environmental Services Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2019 total \$995,675; \$223,048 in the Federal Grants Fund; \$513,580 in the State Grants Fund; \$59,886 in the Used Oil Fund; \$6,083 in the Measure D Recycling Fund; \$43,183 in the Local Grants Fund; \$76,034 in the Water Fund; \$39,047 in the Sewer Fund; and \$24,813 in the Stormwater Fund.
- ❑ Appropriation of \$527,984 in Waste Management franchise fee augmentation revenue (Recycling Measure D Fund).
- ❑ Appropriation of \$228,000 for the creation of a Water System Risk and Resilience Assessment and Emergency Response Plan (Water Replacement Fund).
- ❑ Appropriation of \$1,157 for Equity Adjustments for Measure D Recycling positions (Measure D Recycling Fund).
- ❑ Appropriation of \$77,564 for Equity Adjustments for Water positions (Water Fund).
- ❑ Appropriation of \$92,633 for Equity Adjustments for Wastewater positions (Wastewater Fund).
- ❑ Appropriation of \$2,217 for Equity Adjustments for Stormwater positions (Stormwater Fund).
- ❑ Appropriation of \$2,482 for Equity Adjustments for Recycled Water positions (Recycled Water Fund).

- ❑ Mid-Year request – Correction to FY 2020 Adopted Budget - revenue increase for projected water sales - \$1.9 million (Water Fund).
- ❑ Mid-Year request – Correction to FY 2020 Adopted Budget – reduction of \$1.5 million in Transfer-In (revenue) for Debt Service due to entry error (Wastewater Fund).