

**City of Hayward Library Commission
FY2020-2021 Draft Agenda Plan**

Updated 10/05/2020 JA

MEETING DATE	PROPOSED AGENDA TOPICS
September 21, 2020	<ul style="list-style-type: none"> • Introduction of new and reappointed Commissioners • Library Commission 2020 Agenda Plan
October 19, 2020	<ul style="list-style-type: none"> • Election of Officers • Literacy Plus • New Commissioner Orientation (6:00-6:30pm) TBD
November 16, 2020	<ul style="list-style-type: none"> • Library Commission Goals and Expectations • Heritage Plaza update/report • Friends of the Library • Bookmobile
December 21, 2020	<ul style="list-style-type: none"> • Commission Recess
January 18, 2021	<ul style="list-style-type: none"> • Review Meeting Room Policy • Review Customer Code Policy • Mid-Year Budget Review
February 15, 2021	<ul style="list-style-type: none"> • Review use and status of 21st Century Library • Review Fine Free Policy • Electronic Library Resources/ New Software and Tools (Clio Hathaway)
March 15, 2021	<ul style="list-style-type: none"> • Review Annual report to State Library • Weekes Branch
April 19, 2021	<ul style="list-style-type: none"> • Presentation Summer programs for youth • Presentation of Youth and Teen Programs
May 17, 2021	<ul style="list-style-type: none"> • Homework Support Center Report on year-end
June 21, 2021	<ul style="list-style-type: none"> • TBD
July 19, 2020	<ul style="list-style-type: none"> • Year-end Commission Dinner
August 16, 2021	<ul style="list-style-type: none"> • Recess

UNSCHEDULED ITEMS
<ul style="list-style-type: none"> • Post occupancy customer satisfaction survey
<ul style="list-style-type: none"> • Strategic plan/Library goals
<ul style="list-style-type: none"> • Bylaws
<ul style="list-style-type: none"> • Bookmobile Service
<ul style="list-style-type: none"> • Budget Priorities