



DATE: October 22, 2020

TO: Council Airport Committee

FROM: Director of Public Works

SUBJECT: Approve Minutes of the Council Airport Committee (CAC) Meeting held on July 23, 2020

CALL MEETING TO ORDER

Council Member (CM) Salinas called the meeting to order at 5:30 p.m. with CM Wahab. CM Zermeño was excused.

City staff: Alex Ameri, Director of Public Works
Doug McNeeley, Airport Manager
Pamela Svrclin, Airport Operations Supervisor
Todd Strojny, Airport Business Supervisor
Ara Balian, Airport Operations Specialist
Amy Toste, Senior Secretary

Members of the public present:

Bob Hamilton

PUBLIC COMMENTS

None.

REPORTS/ACTION ITEMS

1. Approval of Minutes for January 23, 2020

A motion was made by Council Member Wahab and seconded by CM Salinas. The motion passed unanimously with Council Member Zermeño absent; minutes approved as submitted.

2. The Effect of COVID-19 on Airport Operations and Financial Performance.

Airport Manager Doug McNeeley presented the report, which demonstrated the impact of COVID-19 on operations and finances for general aviation.

Council Member Salinas queried as to who is at the airport during the Shelter in Place. Mr. McNeeley responded that the airport is open as it was deemed an “essential business”. Both the Air Traffic Controllers and City of Hayward staff are working on a limited basis, and the control tower has reduced their operating hours.

Public Comments

None.

3. Consideration of Hangar Rent Increase for Fiscal Year 2021

Airport Manager McNeeley presented the report which included three options regarding fiscal year 2021 rent increases for council members to consider.

There was a discussion about what the deferment of rent means to the tenants, the Airport budget, and the possible continued impacts of the COVID-19 pandemic.

Council Member Salinas asked, in terms of City staff and operations, what actions would be necessary for the Airport to be back at 100%. Mr. McNeeley answered that a change to the Alameda County Public Health Officer’s order is needed for City staff to cease working from home and return to the Airport full-time. As for airport operations, staff is already seeing a rebound after the initial Shelter in Place order from March 2020.

A motion was made by Council Member Wahab and seconded by CM Salinas to defer the rent increase to October 1, 2020 and recommended this item to City Council. The motion passed.

Public Comments

None.

4. Cancellation of Airport Open House for 2020

Mr. McNeeley presented the report describing impacts of the COVID-19 pandemic to Airport Open House 2020. Staff recommended that the 2020 Airport Open House be canceled.

A motion was made by Council Member Wahab and seconded by CM Salinas to cancel Airport Open House 2020. The motion passed.

Public Comments

None.

5. Oral Presentation of the Sulphur Creek Mitigation Design Project

Airport Manager McNeeley presented an update on the design phase of the Sulphur Creek Mitigation project. In July, Airport Staff was informed by the FAA that due to the uncertainty

surrounding the timing of the project, funding for the Sulphur Creek Mitigation Project will not happen in FY2021 and it will be deferred to FY2022.

Council Member Wahab asked if the Friends of the San Lorenzo Creek know about the updated status of the project. Mr. McNeeley answered that they know about the agencies and the mitigation opinions but not about the recent change of the FAA Grant.

Council Member Salinas asked if a mitigation project could be done at either Skywest Golf Course or on the other end of Sulphur Creek. Airport Manager McNeeley responded negatively. The mitigation cannot be done on the golf course due to the proximity of the Airport. FAA regulations state that wildlife attractants cannot be in a 10,000 ft radius of the runways. Kimley-Horn & Associates' consultant Bob Hamilton said that he examined the 18 sites which Friends of San Lorenzo Creek suggested for mitigation, and many sites do not have 1,200 linear feet of restorable area to compensate for the Airport's project. The SoHay development is the only space of this size and, unfortunately, this site is not likely to be approved by all three agencies.

Public Comments

None.

6. Oral Presentation of the Annual Evaluation of Airport Noise Program

Airport Operations Specialist Ara Balian presented the report. He provided charts that illustrated: 1) Total Complaints vs Exceedances, 2) Total Operations vs. Total Complaints, 3) Total Operations vs. Exceedances, and 4) Total Complaints by Household.

The committee discussed the amount of complaints and process of notifying pilots of exceedances of the Noise Ordinance. Mr. Balian invited the committee to the Airport's Noise Office to see the equipment used and the procedures he follows when responding to noise complaints.

CM Salinas suggested that the Airport host a meeting with homeowners and realtors to educate people on the existence of the airport and the types of community services the airport provides.

Public Comments

None.

7. 2020 Agenda Planning Calendar

Mr. McNeeley presented the informational report with the following upcoming items:

1. Hotel Construction Update (October 2020)
2. Taxiways Zulu & Foxtrot – Project Update (October 2020)

3. Hangar Repair Project – Construction Update (January 2021)
4. Hangar Condition Assessment – Project Update (January 2021)
5. Report on Summer Activities for Teens at other General Aviation Airport (unscheduled)

The following item was added by the Committee: further discussion about aircraft noise in the community.

Public Comments

None.

Committee Member/Staff Announcements and Referrals

Airport Manager McNeeley announced that San Lorenzo resident Howard Beckman passed away in June 2020. He was a community activist who worked with airport staff regarding environmental and aircraft noise concerns. The attendees of the meeting observed a moment of silence.

ADJOURNMENT

The meeting adjourned at 6:59 p.m.

Meeting Attendance

	Present 7/23/20 Meeting	Present to Date This Calendar Year	Excused to Date This Calendar Year	Absent to Date This Calendar Year
Mark Salinas	✓	1	0	1
Aisha Wahab	✓	2	0	0
Francisco Zermeño	no	1	0	1