



DATE: October 29, 2020

TO: Personnel Commission

FROM: Assistant City Manager/Interim Director of Human Resources

SUBJECT: Review the Proposed 2021 Fiscal Year Agenda Planning Calendar

RECOMMENDATION

That the Personnel Commission reviews and comments on this report.

DISCUSSION

Staff recommends the following tentative agenda for Fiscal Year 2021 Commission meetings.

Thursday, October 29, 2020 (Special Meeting)
<u>Set Appeal Hearing Date to December 10, 2020</u>
<u>Crime Scene Technician</u>
<u>Property/Evidence Technician</u>
<u>Utility Leader – Sewer</u>
FY 2021 Salary and Classification Plan
<u>Customer Field Technician</u>
<u>Lead Sweeper Equipment Operator</u>
<u>Management Fellow</u>
<u>Utility Service Worker – Sewer</u>
<u>Water Meter Mechanic</u>
Thursday, December 10, 2020
<u>Hold an Appeal Hearing</u>
<u>Customer Field Technician</u>
<u>Utility Service Worker – Sewer</u>
<u>Water Meter Mechanic</u>
<u>Management Fellow</u>
FY 2021 Salary and Classification Plan

¹ Staff recommends Strike Out items be removed or rescheduled from previously approved planning calendar

² Staff recommends Underlined items be added (new) or rescheduled from previously approved planning calendar

Thursday, March 11, 2021
<u>Customer Field Technician</u>
<u>Utility Service Worker – Sewer</u>
<u>Water Meter Mechanic</u>
<u>Management Fellow</u>
<u>Lead Sweeper Equipment Operator</u>
FY 2021 Salary and Classification Plan
Recruitment Diversity Report
Thursday, June 10, 2021
FY 2022 Salary and Classification Plan
Recruitment Diversity Report

NEXT STEPS

Staff will revise the above list and schedule items accordingly for fiscal year 2021.

Prepared by: Candi Jackson, Human Resources Administrative Assistant

Recommended by: Maria A. Hurtado, Assistant City Manager/Interim Director of Human Resources

Approved by:



Kelly McAdoo, City Manager