

**City of Hayward Library Commission  
FY2020-2021 Draft Agenda Plan**

Updated 11/12/2020 JA

MEETING DATE	PROPOSED AGENDA TOPICS
September 21, 2020	<ul style="list-style-type: none"><li>• Introduction of new and reappointed Commissioners</li><li>• Library Commission 2020 Agenda Plan</li></ul>
October 19, 2020	<ul style="list-style-type: none"><li>• Election of Officers</li><li>• Literacy Plus</li></ul>
November 16, 2020	<ul style="list-style-type: none"><li>• Library Commission Goals and Expectations</li><li>• Heritage Plaza update/report</li><li>• <del>Friends of the Library</del></li><li>• Bookmobile</li></ul>
December 21, 2020	<ul style="list-style-type: none"><li>• Commission Recess</li></ul>
January 18, 2021	<ul style="list-style-type: none"><li>• Review Meeting Room Policy</li><li>• Review Customer Code Policy</li><li>• Mid-Year Budget Review</li></ul>
February 15, 2021	<ul style="list-style-type: none"><li>• Review use and status of 21<sup>st</sup> Century Library</li><li>• Review Fine Free Policy</li><li>• Electronic Library Resources/ New Software and Tools (Clio Hathaway)</li></ul>
March 15, 2021	<ul style="list-style-type: none"><li>• Review Annual report to State Library</li><li>• Weekes Branch</li><li>• Reopening Status</li></ul>
April 19, 2021	<ul style="list-style-type: none"><li>• Presentation Summer programs for youth</li><li>• Presentation of Youth and Teen Programs</li></ul>
May 17, 2021	<ul style="list-style-type: none"><li>• Homework Support Center Report on year-end</li><li>• Friends of Hayward Library</li><li>• Branchlets</li></ul>
June 21, 2021	<ul style="list-style-type: none"><li>• Post occupancy customer satisfaction survey</li></ul>
July 19, 2020	<ul style="list-style-type: none"><li>• Year-end Commission Dinner</li></ul>
August 16, 2021	<ul style="list-style-type: none"><li>• Recess</li></ul>

UNSCHEDULED ITEMS
<ul style="list-style-type: none"><li>• Strategic plan/Library goals</li></ul>
<ul style="list-style-type: none"><li>• Bylaws</li></ul>
<ul style="list-style-type: none"><li>• Budget Priorities</li></ul>