



---

**COUNCIL BUDGET & FINANCE COMMITTEE MEETING**  
**Meeting Minutes of January 20, 2021**

**Call to Order:** 4:59 p.m.

**Members Present:** Mayor Barbara Halliday, Councilmember Sara Lamnin and Councilmember Aisha Wahab

**Members Absent:** None

**Staff:** Kelly McAdoo, Jennifer Ott, Dustin Claussen, Nicole Gonzales, Crissy Mello, Nicholas Mullins, Nick Tabari, Rick Rivera

**Guests:** None

**Public Comments:** None

**1. Approval of Meeting Minutes from December 16, 2020**

- Minutes were updated from the previously distributed version to reflect a more accurate summary of public comments.
- Councilmember Lamnin noted that the minutes reflected a desire from the Committee for hard copies of the FY 2022 budget to be distributed to Council but requested that Councilmembers be polled as preferences could vary.

*Action: A motion was made by Councilmember Wahab to approve the minutes of the December 16, 2020 Council Budget and Finance Committee (CBFC) meeting with the requested updates. Motion seconded by Councilmember Lamnin. Unanimous approval.*

**2. FY 2021 General Fund Revenue Review and COVID-19 Funding Update**

- Deputy Director Gonzales presented the Committee with an overview of FY 2021 General Fund revenues collected through November 2020.
- Director Claussen provided an update to COVID-19 funding. The bulk of funding received thus far has been CARES Act assistance. The City expects to receive \$1.5 million from Alameda County for the reimbursement of COVID-19 testing kits by the end of the month.

- Councilmember Wahab called for additional transparency with the public regarding COVID-19 funding, especially in setting expectations that City response expenses are not reimbursed dollar for dollar.
- Councilmember Lamnin clarified that revenues were in line with prior projections.
- Mayor Halliday requested that the Finance Department investigate lower-than-expected Utility Users Tax and Franchise Fee revenues.

*Action: The Committee received the presentation and oral update.*

### **3. Employee Home Loan Program Update**

- Director Claussen presented the Committee with an update on the status of the Employee Home Loan Program in light of the City's response to COVID-19.
- Councilmember Lamnin requested that Staff investigate the Employee Home Loan Program as a potential investment vehicle for the City, including piloting a risk assessment program for potential borrowers.
- Councilmember Wahab requested that Staff evaluate whether Hayward could implement a program similar to San Mateo County's down payment assistance program for the community as well as employees.
- Mayor Halliday proposed partnering with the Association of Bay Area Governments (ABAG) to implement regional homeowners' assistance programs as a means of reducing commutes and greenhouse gas emissions. Councilmember Wahab supported Mayor Halliday's proposal.

*Action: The Committee received the oral presentation.*

### **4. Future Agenda Items**

- The Committee requested clarification from Staff on scheduling for Innovation Workshops. Councilmember Wahab proposed extension of regularly scheduled Committee meetings as an alternative to scheduling additional meetings.
- City Manager McAdoo informed the Committee that Cannabis Tax revenues and the 1% portion of Cannabis revenues allocated for the Community Benefit Fund will be brought as items on separate dates.

**Committee Members/Staff Announcements:** None.

**Adjournment:** The meeting was adjourned at 6:06 p.m.