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**COUNCIL BUDGET & FINANCE COMMITTEE SPECIAL MEETING**  
**Meeting Minutes of January 25, 2021**

**Call to Order:** 7:03 p.m.

**Members Present:** Mayor Barbara Halliday, Councilmember Sara Lamnin and Councilmember Aisha Wahab

**Members Absent:** None

**Staff:** Kelly McAdoo, Jennifer Ott, Dustin Claussen, Chief Tony Chaplin, Captain Bryan Matthews, Nicole Gonzales, Adam Lumia, Mary Thomas, Laurel James, Nicholas Mullins, Rick Rivera, Nick Tabari, Crissy Mello

**Guests:** None

**Public Comments:** Zachariah Oquenda, "Suzanne", Cynthia Nunes

**1. Review of Police Department Budget**

- Captain Matthews provided the Committee with a presentation of the components of the Hayward Police Department Budget and distribution of budget expenses.
- Councilmember Wahab asked the Police Department to provide expanded operational data, including citation and arrest numbers, response times, case clearance rates, and lawsuit expenditures year over year since 2017. In addition, Councilmember Wahab requested a staffing analysis regarding investigation capacity and crime rates.
- Councilmember Wahab also requested that Dispatch Call Center operations be included in future staff report presentations at Committee and Council meetings.
- Councilmember Lamnin requested an explanation of Patrol Division staffing and command structure per shift, and its relationship to District Command. The Hayward Police Department was asked to consider what kinds of calls and needs are not being met by current structures, and the resources needed to address them.

- Mayor Halliday seconded Councilmember Wahab’s request for expanded operational data.

*Action: The Committee received the presentation.*

## **2. Review Policy Workshop Participants**

- Mary Thomas provided the Committee with an update on the Policy Innovation Workshop for Public Safety. This update included presentation of the proposed workshop rosters and a schedule of Innovation Workshop (“Workshop”) meetings. A demonstration of the Public Safety Community Outreach Project portal on the City of Hayward website was provided to the Committee.
- Councilmember Lamnin added to the prior discussion on data to emphasize case closure rates. Speaking to outcomes, asked that future Workshops be held to consider defining Public Safety.
- Councilmember Wahab and Mayor Halliday asked for process clarifications regarding the Workshops, including how meetings will be shared and/or broadcast to the public and how Workshop participant ideas and other data will be captured.
- Councilmember Wahab asked that Staff use social media to communicate Workshop dates and findings to the community throughout the process.

*Action: The Committee received the presentation.*

## **3. Future Agenda Items**

- City Manager McAdoo proposed adding brief Workshop updates as a standing item to Council Budget and Finance Committee agendas throughout the process.

**Committee Members/Staff Announcements:** None.

**Adjournment:** The meeting was adjourned at 8:48 p.m.