

FY 2021 Mid-Year Operating Budget Adjustments Summary by Department

Non-Departmental

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total:
 - \$125,000 in the General Fund
- ❑ Appropriation of \$1,000,000 for additional emergency response funding for COVID-19-Reso 20-133 (General Fund)
- ❑ Appropriation of \$1,979,381 for CARES Act appropriation (General Fund)
- ❑ Mid-Year request – Transfer-Out to Capital Projects an increase of \$20,000 (General Fund).
- ❑ Mid-Year request – Transfer-Out to Transportation System Improvement a decrease of \$60,000 (General Fund).
- ❑ Mid-Year request – Transfer-Out for repayment for Recycled Water Capital Project and membrane future repayment increase of \$600,000 (Water Fund)
- ❑ Mid-Year request – Transfer-Out to Sewer Improvement to correct FY 2019 deposit increase of \$4,683,442 (Sewer Fund). This is an administrative correction to transfer revenues inadvertently collected and deposited in the Sewer Operating Fund rather than the Sewer Capital Fund.
- ❑ Mid-Year request – Decrease in Transfer-In to the Water Fund. This is an administrative correction to remove a duplicate budget for the e 2013 Bond Repayment \$273,000 (Water Fund)

City Manager's Office – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$17,690,973:
 - \$199,409 in the General Fund
 - \$410,349 in the Measure B Paratransit Fund
 - \$666,504 in the Federal Grants Fund
 - \$4,033,865 in the Community Development Block Grant Fund
 - \$907,622 in the State Grants Fund
 - \$1,614,866 in the Local Grants Fund
 - \$4,747,871 in the Housing Authority Fund
 - \$16,955 in the Affordable Housing Fund
 - \$4,924,418 in the Inclusionary Housing Fund
 - \$107,229 in the Rental Housing Program Fund
 - \$61,885 in the RDA Successor Agency Fund
- ❑ Appropriation of \$62,500 for equity trainings/services by Safir & Associates-Reso 20-087 (General Fund)
- ❑ Appropriation of \$86,950 for Navigation Center donations-Reso 20-025 (General Fund)
- ❑ Appropriation of \$2,400,000 for the support the Safe Routes for Seniors Program-Reso 20-187 (Measure BB Paratransit)
- ❑ Appropriation of \$1,191,513.91 from CBDG-CV3 to respond to COVID-19 (Community Development Block Grant Fund)
- ❑ Appropriation of \$20,000 for Census 2020 Outreach activities (Local Grants Fund)
- ❑ Mid-Year request – Budget increase for Dixon Street Fire Housing/Emergency Shelter Assistance \$20,000 (General Fund)

- ❑ Mid-Year request – Budget decrease for contingency funds for community services grants returned to General Fund reserves \$1,000,000 (General Fund)
- ❑ Mid-Year request – Budget increase to match FY 2021 Federal HOME Award project allocation \$7,682 (Federal Grants Fund)
- ❑ Mid-Year request – Budget increase to match FY 2021 Federal HOME Award revenue project allocation \$11,606 (Federal Grants Fund)
- ❑ Mid-Year request – Administrative Correction. Reallocate previously appropriated \$2.4 million in Measure BB Paratransit Operating Fund to Measure BB Paratransit Capital Fund.

City Attorney's Office – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total:
 - \$399,658 in the General Liability Insurance Fund

City Clerk – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$16,290:
 - \$15,232 in the General Fund
 - \$1,058 in the Hayward Trust & Agency Fund

Development Services Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$1,066,674:
 - \$863,552 in the General Fund
 - \$12,180 in the CEQA Deposits Fund
 - \$190,942 in the Hayward Area Shoreline JPA Fund
- ❑ Mid-Year request – Budget increase for use of Building Services and Fees & Charges revenue for Consulting Services \$450,000 (General Fund)
- ❑ Mid-Year request – Budget increase in revenue for use of Building Services and Fees & Charges revenue for Consulting Services \$450,000 (General Fund)

Finance Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$249,960:
 - \$247,683 in the General Fund
 - \$2,277 in the Water Fund
- ❑ Mid-Year request – Budget increase for costs charged to vendors to recover funds \$25,000 (General Fund)
- ❑ Mid-Year request – Budget increase for half of the estimated cost to construct the payment kiosk window frame \$12,500 (General Fund)
- ❑ Mid-Year request – Budget increase for half of the estimated cost to construct the payment kiosk window frame \$12,500 (Water Fund)
- ❑ Mid-Year request – Budget increase for bank processing fees \$95,000 (Water Fund)

Fire Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$546,783:
 - \$24,849 in the General Fund

- \$43,615 in the Fire Educational Training Fund
- \$431,699 in the Federal Grants Fund
- \$46,620 in the Local Grants Fund
- ❑ Appropriation of \$749,999 for La Familia Staffing Services for the COVID-19 testing site-Reso 20-118 (General Fund)
- ❑ Appropriation of \$690,000 for RB Environmental demolition/hazmat removal (General Fund)
- ❑ Appropriation of \$40,000 for the defensible space resident assistance program (Federal Grants Fund)
- ❑ Appropriation of \$21,515.88 for the Fairview Fire Protection District special projects-Reso 19-168 (Local Grants Fund)
- ❑ Appropriation of \$10,000 for Eden Healthcare Grant funding for the purchase of CPR mannequins- Reso 20-159 (Local Grants Fund)

Human Resources Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$529,377:
 - \$61,696 in the General Fund
 - \$467,681 in the Worker's Compensation Fund
- ❑ Mid-Year request – Increase of \$279,000 (General Fund) in contract and consulting services related to employee relations, legal services, and labor negotiations.
- ❑ Mid-Year request – Increase of \$12,000 (General Fund) in contract services for job classification audits.
- ❑ Mid-Year request – Contact tracing for FY 2021- \$50,000 (General Fund)

Information Technology Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total:
 - \$132,241 in the Information Technology Fund

Library Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$77,846:
 - \$1,805 in the General Fund
 - \$156 in the Measure C Fund
 - \$3,997 in the Federal Grants Fund
 - \$2,928 in the Community Development Block Grant Fund
 - \$36,825 in the Local Grants Fund
 - \$32,135 in the Donations Fund
- ❑ Appropriation of \$15,800 for the Hayward Literacy Council (General Fund)
- ❑ Grant Appropriation of \$251,924 for the Hayward Promise Neighborhood grant (Federal Grants Fund)
- ❑ Grant Appropriation of \$91,185 for the Adult Literacy and Family Literacy grant funding (State Grants Fund)
- ❑ Grant Appropriation of \$30,000 for the AT&T Award
- ❑ Donation Appropriation of \$45,000 for the Bookmobile purchase
- ❑ Mid-Year request – Budget decrease in projected revenue due to library closure and forgiveness of fee balances \$30,000 (General Fund)

Maintenance Services Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$125,847:
 - \$9,924 in the General Fund
 - \$20,617 in the LLD 3 Fund
 - \$27,500 in the Maintenance District #1 Fund
 - \$67,806 in the South Hayward BART JPA Fund
- ❑ Mid-Year request – Overtime for city-wide cleanup efforts \$100,000 (Measure C Fund).
- ❑ Mid-Year request – Additional water budget needed for large leak and dry conditions \$45,000 (LLD 7 Fund).
- ❑ Mid-Year request – Additional water budget needed for large leak and dry conditions \$35,000 (LLD 11 Fund).

Police Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$659,697:
 - \$239,745 in the General Fund
 - \$5,838 in the Measure C Fund
 - \$414,114 in the Donations Fund
- ❑ Mid-Year request – Budget increase of \$60,000 (General Fund) for expenses related to funding for mandated Rapid Turnaround DNA Programs (RADS) compliance with SB 22.

Public Works - Engineering & Transportation Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$25,607:
 - \$24,381 in the General Fund
 - \$1,226 in the Airport Fund
- ❑ Appropriation of \$300,000 million for the support the Safe Route for Seniors Program- Reso 20-186 (Measure BB Paratransit)
- ❑ Mid-Year request – Budget increase for Transportation System Improvement \$60,000 (General Fund).
- ❑ Mid-Year request – Budget increase for estimated annual energy expenditure increase \$23,000 (Airport Fund)
- ❑ Mid-Year request – Budget increase for estimated annual water expenditure increase \$10,000 (Airport Fund)
- ❑ Mid-Year request – Budget increase to replace encumbrance utilized for other urgent needs at Airport during the first half of FY 2021 \$20,000 (Airport Fund)
- ❑ Mid-Year request – Budget decrease to reflect accurate Transportation System Improvement program reduction \$60,000 (Airport Fund)
- ❑ Mid-Year request – Administrative Correction. Reallocate previously appropriated \$300,000 in Measure BB Paratransit Operating Fund to Measure BB Paratransit Capital Fund.

Public Works - Utilities & Environmental Services Department – No Staffing Changes

- ❑ Contracts both encumbered and unencumbered carried forward from FY 2020 total \$1,376,167:
 - \$532,959 in the State Grants Fund
 - \$92,809 in the Used Oil Fund
 - \$524,984 in the Measure D Recycling Fund
 - \$39,557 in the Local Grants Fund
 - \$64,200 in the Water Fund
 - \$117,706 in the Sewer Fund
 - \$3,952 in the Stormwater Fund
- ❑ Appropriation of \$139,614 to prepare the 2020 Urban Water Management Plan- Reso 20-173 (Water Fund)
- ❑ Appropriation of \$133,505 for EBDA Maintenance agreement (Sewer Fund)
- ❑ Mid-Year request – Budget increase for COVID PPE supplies for utilities operations and maintenance field staff \$25,000 (Water Fund)
- ❑ Mid-Year request – Budget increase for COVID PPE supplies for utilities operations and maintenance field staff \$15,000 (Sewer Fund)