



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Remote Participation
March 25, 2021

I. Call to Order

Meeting called to order by Chair Manzo at 7:02 p.m.

II. Pledge of Allegiance

Pledge of Allegiance led by Vice Chair Stanley

III. Roll Call

City Council & Staff: Council Member Andrews; Todd Rullman, Director of Maintenance Services; Rod Affonso, Streets Maintenance Manager; Kimberly DeLand, Administrative Supervisor; Elizabeth Scott, Senior Secretary, and Cecilia Melero, Senior Secretary

Task Force Members Present: Jeffrey Haman, Rodney Hankins, Wilfredo Hoffer, Esther Lopez, Ron Maldonado, Bert Manzo, Reanne Meighan, Melissa Milleman, Adithya Naresh, Chiemeka Okoronkwo, Debra Patton, Alejandro Quezada, Gerald Sannebeck, Scott Schroder, Jessica Stanley, Jason Yeates, and Jean-Yee Yu

Task Force Members Absent: Blytha Bowers, Raul Chavez, Danielle Dedrick, Chuck Horner, Patrick Kariuki, Edward Moore, Adam Murphy, Alejandro Quezada, Lisa Sharp, and Jacquelyn Young

Youth Commission Liaison: Sruthy Sebesan and Vanna Van

Guest (Visitor Sign-In): None

IV. Public Comments

Chair Manzo: I would like to thank the Task Force Member who help prepare the Care Packages. It was nice see a few of the new members.

V. Approval of Meeting Minutes from February 25, 2021

It was motioned/seconded by Vice Chair Haman and Task Force Member Yu and passed by majority vote to approve the February 25, 2021 meeting minutes 16:0:1 (10 absent).

VI. Presentations

a. Financial Report

Kimberly DeLand: No changes to the financial statement from last month. Next month you will see an expenditure for face mask.

VII. Action Items

None

VIII. Community Cleanups and Upcoming Events

a. St. Joachim Catholic Church 03/27/21 - Cancelled

Chair Manzo: The event at St. Joachim Church has been cancelled.

b. Earth Month Challenge – Month of April 2021

Chair Manzo: The Earth Month Challenge is in full swing. Again, thank you for those who put together the packages. We will put together a schedule so we can get together to deliver the packages. We have three who signed up for Care Packages; I signed up; and I encourage everyone to sign up for this event.

The next step for us is delivering the packages. Unless we need to put together more care packages, then we can get together to make more. We put together about 100 care packages. We should be fine, but it will be awesome if we get more than 100 households to register.

Task Force Member Sannebeck: I received “The Stack” with the Earth Day information. I would like to send the information out on social media, and I am unsure how to take the information from “The Stack” and send it out through social media.

Chair Manzo: I went to the Hayward website and copied the link to Facebook. I can take the link and forward to you.

Task Force Member Milleman: Do you still need help delivering the care packages?

Chair Manzo: There are about 5 or 6 of us who are on the list to deliver the care packages and I saw your name on the list. I will put together a schedule with everyone who signed up to deliver so we can go together to pick up the care packages, load them into our vehicles, and make the deliveries. I will email you with a time we can get together.

c. Heritage Plaza – 07/24/21

Chair Manzo: The next event we are moving forward with will be at Heritage Plaza on July 24, 2021. For those who do not know, the old library in Downtown Hayward is now a park, known as Heritage Plaza. I believe there is some construction, and I am hoping everything will be completed by July. Todd, are we still on-time to move forward with our July event?

Director Rullman: I anticipate we will be okay. There was an item that went to Council approve some spending for some punch list items to wrap up the park. I do not anticipate you having any issues.

Chair Manzo: We will do some outreach to make sure that we are completely ready. Jeff took inventory of the supplies in the trailer. Jeff, do you know if we are ready for a cleanup event?

Vice Chair Haman: Yes, we are ready for an event, except for food. The Event Planning Committee can make their own inventory when we are ready to serve food. We are ready for the next two events.

Chair Manzo: I will email some tasks to the sub-committees to move forward with this event. Kimberly sent the list out that indicated which sub-committee you are assigned to, but we can send the sub-committee list out again.

Announcements/Updates

a. Council Member Updates

Council Member Andrews: On Monday City Hall and the COVID testing site are closed.

The Fire Department will have a Fire Safe Workshop on how to create defensible space. The workshop will be a remote participation. You can check the City website for more information about the workshop.

There is the Earth Day Poster Contest and I wanted to check with City Staff to see if we can see the artwork. I know the deadline to submit was the March 19th and I thought KHCG may want to see the entries.

I made an announcement at the Economic Development Committee to remind business owners to Adopt A Block and to consider inputting into the conditions of approval for new businesses and pinging owners to help with cleanups.

I contacted Assembly Member Bill Quirk this week about cleanup of our freeway exits, so you should have seen some movement there. I drove by this morning and there were lots of bags scattered off the Tennyson exit.

Chair Manzo: Kimberly the Caltrans letter that we put together and it was also sent to our representative (Bill Quirk, Eric Swalwell). That is awesome that we are seeing some movement.

b. Staff Update

Director Rullman: none

Streets Maintenance Manager Affonso: none

c. Chair Updates:

Chair Manzo: Last month I mentioned the workshop that I am part of, and the workshops are open for the public to view.

IX. Adjournment (7:22 pm)