



**DATE:** April 27, 2021

**TO:** Mayor and City Council

**FROM:** City Clerk

**SUBJECT** Adopt a Resolution Accepting the Resignation of Ms. Jacquelyn Young from the Keep Hayward Clean and Green Task Force, Effective Immediately

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) accepting the resignation of Ms. Jacquelyn Young from the Keep Hayward Clean and Green Task Force, effective immediately.

### **SUMMARY AND DISCUSSION**

Ms. Jacquelyn Young was appointed to the Keep Hayward Clean and Green Task Force on September 18, 2018. Ms. Sharp's resignation becomes effective immediately per her resignation letter dated April 14, 2021 (Attachment III). Ms. Jacquelyn Young's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commissions and Keep Hayward Clean and Green Task Force.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action.

### **STRATEGIC ROADMAP**

This agenda item is a routine operational item and does not relate to any of the projects outlined in the Council's Strategic Roadmap.

*Prepared and Recommended by:* Miriam Lens, City Clerk

Approved by:

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Kelly McAdoo, City Manager