



Keep Hayward Clean and Green (KHCG)
Task Force (TF) Meeting Notes
Remote Participation
April 22, 2021

I. Call to Order

Meeting called to order by Chair Manzo at 7:00 p.m.

II. Pledge of Allegiance

Pledge of Allegiance led by Task Force Member Hankins

III. Roll Call

City Council & Staff: Council Member Andrews; Todd Rullman, Director of Maintenance Services; Kimberly DeLand, Administrative Supervisor; and Elizabeth Scott, Senior Secretary

Task Force Members Present: Blytha Bowers, Raul Chavez, Jeffrey Haman, Rodney Hankins, Chuck Horner, Esther Lopez, Ron Maldonado, Bert Manzo, Reanne Meighan, Melissa Milleman, Edward Moore, Adam Murphy, Chiemeka Okoronkwo, Krysta Penfield, Gerald Sannebeck, Jessica Stanley, Jason Yeates, and Jean-Yee Yu

Task Force Members Absent: Danielle Dedrick, Wilfredo Hoffer, Patrick Kariuki, Adithya Naresh, Debra Patton, Alejandro Quezada, and Scott Schroder

Youth Commission Liaison: Sruthy Sebesan and Vanna Van

Guest (Visitor Sign-In): None

IV. Public Comments

None

V. Approval of Meeting Minutes from March 25, 2021

It was motioned/seconded by Task Force Members Lopez and Yu and passed by majority vote to approve the March 25, 2021 meeting minutes 14:0:4 (7 absent).

VI. Presentations

a. Financial Report

Kimberly DeLand: We purchased Keep Hayward Clean & Green masks and it shows on the expenditures for \$380.

Chair Manzo: We will pass out masks as we get together.

VII. Action Items

None

VIII. Community Cleanups and Upcoming Events

a. Earth Month Challenge – Month of April

Chair Manzo: I want to thank the Task Force for your help. Thank you to those who made deliveries. Jeff did lots of deliveries, Jean did some deliveries as well, and I did a couple myself. I also want to thank those who helped to put the packets together and we have a few left over. Kimberly, do you have the number of grabbers that we distributed?

Kimberly DeLand: I want to say we distributed about 130 grabbers.

Chair Manzo: We have 130 grabbers in the City picking up trash. Happy Earth Day to everyone. Nicole is not at our meeting...I know she was in the previous meeting that I attended. I wish Nicole was here, but I wanted to thank her also. As soon as I get an update from Nicole, I can report how many people participated as a whole. Again, thank you for help and keeping the Task Force name out there. Does anyone have any questions about the Earth Month Challenge?

Task Force Member Sannebeck: I signed up to help with distribution of the packets and never received a call to help distribute.

Chair Manzo: I sent out an email. We did the distribution in three bulk sessions. We noticed that many of the locations were clustered together. My wife and I did eight or nine deliveries in an hour. It ended up not being very difficult at all. Jeff took a bunch and knocked out lots of deliveries at one time.

b. Heritage Plaza – 07/24/21

Chair Manzo: The next event will be at the Heritage Plaza. Kimberly, I will get that drawing out to as soon as I can. Heritage Plaza is Downtown, but we could potentially move the location of the event to the park behind the memorial on Mission Boulevard. I see that the fence is still up around Heritage Plaza. Todd, are there any updates and will the fence be down before our event?

Director Rullman: I anticipate the fence being down. The fence is up until some of the plants are established. I anticipate that the July event will be at Heritage Plaza. In order to create the flyers and get them out, we need to decide in the next couple of weeks. Either way, Giuliani Plaza is the other location, and it is located directly across the street.

Chair Manzo: I will have the descriptions of the sub-committees sent out. Last month, Kimberly sent out which sub-committee you are assigned to and I will send out the description of those sub-committees. Are there any questions related to the cleanup event at Heritage Plaza on July 24th?

c. Tennyson Rd & Patrick Av (Weekes Park) – 10/23/21

Chair Manzo: The next event will be on October 23rd at Tennyson Rd & Patrick Av at Weekes Park. Todd, I see fencing at Weekes Park. Is that fencing around the whole park or just around the library?

Director Rullman: The fencing is just around the library.

Chair Manzo: The focus will be on the Heritage Plaza event and outreach for this event. Jean had some interest in bringing back the Beautiful Yard contest as Council Member Andrews brought to our attention at the beginning of the year. It is a great idea to bring this back. Does anyone have any questions about the event at Weekes Park?

We will move forward with the event in July so everyone who is new will see how that event goes. It will look different than the events we had in the past because of social distance protocols that we will have in place. But it will be a good baseline of what things will look like at the events.

Announcements/Updates

a. Council Member Updates

Council Member Andrews: I announced Earth Day and asked everyone to go to the website. I have been checking Instagram and noticed that our County Assessor, County Supervisor Richard Valle, and Alameda County District Attorney adopted blocks. That was exciting to see those signs posted on Instagram. If you have friends who are doing this, have them post pictures on Instagram. I have individual who want to adopt a block and I have been sending them your way.

At the last Planning Commission meeting, there was a gas station Starbucks project, and they adopted a block as well. Planning Commission has been encouraging new businesses that are coming into Hayward to adopt a block.

I look forward to the next cleanup and meeting all of you in person.

Thank you, Jeff, for dropping off my package so I can clean my block.

Chair Manzo: I saw the Adopt-A-Block signs for the Raising Leaders.

b. Staff Update

Director Rullman: As of Monday, Maintenance Services is back to full staffing levels. For the last 13 months, we have either been at zero (except for emergencies) or 50% staffing levels. We are ramping up any use of Access Hayward. If you see anything that we need to address, we appreciate if you can submit request through Access Hayward. Our typical response time is between 24-48 hours.

c. Chair Updates:

Chair Manzo: The previous meeting I attended was the Innovation Workshop on Public Safety. We are going to present to Council, Finance, and Budget, so that project is moving forward. The meetings are all online. Some really good work will come out it and I am excited.

Task Force Member Sannebeck: I was out picking up trash with someone and there were a few items that were too heavy for us to pick up. We entered it on Access Hayward through the app. We were 50 yards away and ten minutes later the truck pulls up. We made three trash piles and they were picked up within ten minutes. Thank you to the Maintenance Services.

IX. Adjournment (7:23 pm)