

**City of Hayward Library Commission
FY2020-2021 Draft Agenda Plan**

Updated 06/15/2021 JA

MEETING DATE 6:30 – 8:00 PM	PROPOSED AGENDA TOPICS
September 21, 2020	<ul style="list-style-type: none"> • Introduction of new and reappointed Commissioners • Library Commission 2020 Agenda Plan
October 19, 2020	<ul style="list-style-type: none"> • Election of Officers • Literacy Plus
November 16, 2020	<ul style="list-style-type: none"> • Library Commission Goals and Expectations • Heritage Plaza update/report • Bookmobile
December 21, 2020	<ul style="list-style-type: none"> • Commission Recess
January 18-25, 2021 18 th is MLK Jr. Day	<ul style="list-style-type: none"> • Mid-Year Budget Review • Discuss Library Reopening plans
February 15-22, 2021 15 th is Presidents' Day	<ul style="list-style-type: none"> • GARE Training update • Library plans for Farias Fund for Teen Services
March 15, 2021	<ul style="list-style-type: none"> • Electronic Library Resources/ New Software and Tools • Commission Goals • Budget Priorities
April 19, 2021 Special Meeting 6:00-8:00 PM	<ul style="list-style-type: none"> • Presentation on Youth and Teen Programs (including Summer Reading) • Post-Pandemic Reopening Plans • GARE Training update
May 17, 2021	<ul style="list-style-type: none"> • Homework Support Center Report on year-end • Friends of Hayward Library • Review Strategic Roadmap
June 21, 2021	<ul style="list-style-type: none"> • Review Customer Code Policy • Weekes Branch • Review Bylaws/Best Practices
July 19, 2020	<ul style="list-style-type: none"> • Year-end Commission Dinner
August 16, 2021	<ul style="list-style-type: none"> • Recess

UNSCHEDULED ITEMS	
•	Review Annual report to State Library
•	Update on Library Construction/Heritage Plaza (TBD)
•	Post occupancy customer satisfaction survey
•	Branchlets
•	Review library goals
•	Review Meeting Room Policy
•	Weekes Branch