



Keep Hayward Clean and Green (KHCG)  
Task Force (TF) Meeting Notes  
Remote Participation  
July 22, 2021

**I. Call to Order**

Meeting called to order by Chair Manzo at 7:00 p.m.

**II. Pledge of Allegiance**

Pledge of Allegiance led by Chair Manzo

**III. Roll Call**

*City Council & Staff:* Council Member Andrews; Todd Rullman, Rod Affonso, Streets Maintenance Manager; Elizabeth Scott, Acting Administrative Supervisor; and Cecilia Melero, Senior Secretary

*Task Force Members Present:* Blytha Bowers, Raul Chavez, Jeffrey Haman, Rodney Hankins, Chuck Horner, Ron Maldonado, Bert Manzo, Reanne Meighan, Edward Moore, Adithya Naresh, Debra Patton, Chiemeka Okoronkwo, Melissa Milleman, Jessica Stanley, Jason Yeates, and Jean-Yee Yu

*Task Force Members Absent:* Danielle Dedrick, Wilfredo Hoffer, Esther Lopez, Adam Murphy, Krysta Penfield, Alejandro Quezada, Gerald Sannebeck, and Scott Schroder

*Youth Commission Liaison:* None

**IV. Public Comments**

Kimberly DeLand, former Administrative Supervisor said her final farewell before leaving for retirement

**V. Approval of Meeting Minutes from June 24, 2021**

It was motioned/seconded by Task Force Member Yee-Yu and Jerry Sannebeck and passed by majority vote to approve the June 24, 2021, meeting minutes 15:0:1: (2 absent)

**VI. Presentations**

**a. Financial Report**

VII. **Elizabeth Scott:** There are no additional purchases since last month.

**a. Event Planning Update**

**Task Force Member Naresh:** Asked for more volunteers for cleanup event.  
Took names for additional duties:

- Sign up Duties: Chavez, Patton, Milleman, Moore, Yeates, Sannebeck
- Tent Area: Chavez, Haman (introduce Adopt-A-Block), Stanley, Maldonado
- Pick up breakfast items/ Lunch pick up: Moore & Manzo
- Photography & uploading on Google Drive: Patton/ Sannebeck/Manzo
- Clean up/ Return supplies to trailer: Task force members
- Hand out Vest/ Gloves: Lopez, Sannebeck

**b. Policy Update**

**Chair Member Manzo:** Letter to business owners from the Task Force ask them to participate in Adopt-A-Block and parking lot clean up. (Sample of Letter was shared with group).

Rod Alfonso: Shared information regarding Access Hayward, confirmed that trailer was stocked and ready to go for event.

**c. Beautification Update**

**Vice Chair Stanley:** No updates on Beautiful Yard Contest.

**VIII. Action Items**

**a. 2022 Meeting & Beatification Event Calendar**

**Chair Manzo:** Kennedy Park does not have a set date for opening, so will not be added to the calendar just yet. Areas along water ways

**Task Force Member Sannebeck:** Hayward Shoreline was suggested as a location in the future, suggested to remove street parties from mandatory events.

**Task Force Member Milleman:** Requested that all documents shared during the meeting be sent to members or posted on the website.

**Director Rullman:** Will review the Bylaws regarding attendance.

**Discussion:**

It was motioned/seconded by Task Force Members Jason and Jerry and passed by majority vote to table the 2022 Meeting & Beatification Event Calendar as is. 19:0:0

**IX. Community Cleanups and Upcoming Events**

**a. Giuliani Plaza – 07/24/21**

**Chair Manzo:** We went to the Giuliani Plaza yesterday to look at the area. One concern I had was navigating into the parking lot. Street signs will help direct volunteers to the site. We decided to stage in front of the old City Hall building. There is a platform that has an area for the tent. It is also ADA compliant with ramps on both sides. The way the area is shaped, we can have volunteers enter one side, pass through, and exit the other side, so we can keep everyone safely distanced. We suggest that members arrive by 7am.

Rod mapped out an area where we will have the trash dump. City staff will block off the parking stalls, so we have an area to place our trash.

Please bring safety vest and if you like to wear the KHCG t-shirt that was provided

**b. Tennyson Rd & Patrick Av (Weekes Park) - 10/23/21**

**Chair Manzo:** The next event will be at Tennyson Road and Patrick Avenue, and we will stage at Weekes Park. We will have a beautification event at the Weekes Library.

**Director Rullman:** Planting and tools will be provided by the City.

**Announcements/Updates**

**a. Council Member Updates**

**Council Member Andrews:**

National Night Out with Police Department: 8/3 5pm.

Glass brook Elementary Clean up: BBQ will be provided after event

Heritage Park is open and invites people to walk through

HUSD informed about clean up happening on 07/24/2021

Urban Water Management Plan: recommended they connect with KHCG with drought tolerant landscaping

**b. Staff Update**

**Director Rullman:** 6-million-dollar request to the state of California, submitted for rehab medians and drought tolerant plants on Jackson, Hesperian, Industrial, Harder and part of A Street

**Streets Maintenance Manager Affonso:** Nothing to report

**c. Chair Updates:**

**X. Adjournment (8:17 pm)**