

**City of Hayward Library Commission
FY2021-2022 Draft Agenda Plan**

Updated 09/14/2021 MDB

MEETING DATE 6:30 – 8:00 PM	PROPOSED AGENDA TOPICS
September 20, 2021 (Via Zoom)	<ul style="list-style-type: none"> • Introduction of new and reappointed Commissioners • Library Commission 2021 Agenda Plan • Budget update and effectiveness of letter sent to Council • Stimulus funds request update • Strategic Plan update • Review Bylaws/Best Practices
October 18, 2021 (From this month on - In-person/Zoom/Hybrid: Format TBA)	<ul style="list-style-type: none"> • Election of Officers • Weekes Branch Update • Bookmobile Update • CIPA (Children’s Internet Protection Act)
November 15, 2021	<ul style="list-style-type: none"> • Review Library Privacy/Confidentiality Policy • Meeting Room Policy update • Discussion of Commission goals
December 20, 2021	<ul style="list-style-type: none"> • Commission Recess
January 24, 2022 17 th is MLK Jr. Day	<ul style="list-style-type: none"> • Mid-Year Budget Review • Meeting Fees update • Maker’s Space/Classroom use
February 28, 2022 21 st is Presidents’ Day	<ul style="list-style-type: none"> • Branchlets update • Literacy Plus Council report • Adult programming & Outreach report
March 21, 2022	<ul style="list-style-type: none"> • Strategic Plan • Hours & Staffing update • Budget Priorities for FY23
April 18, 2022	<ul style="list-style-type: none"> • Presentation on Youth and Teen Programs (including Summer Reading) • Post occupancy customer satisfaction survey • Review Customer Code Policy
May 16, 2022	<ul style="list-style-type: none"> • Homework Support Center Report on year-end • Review Annual report to State Library
June 20, 2022	<ul style="list-style-type: none"> • Adult Literacy Services report • Friends of Hayward Library Report
July 18, 2022	<ul style="list-style-type: none"> • Year-end Commission Dinner
August 15, 2022	<ul style="list-style-type: none"> • Recess

UNSCHEDULED ITEMS	
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