

HAYWARD CITY COUNCIL

RESOLUTION NO. 21-

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE SINGLE SOURCE PROCUREMENT OF UTILITY BILL PRINTING, MAILING, AND ARCHIVING SERVICES FROM INFOSEND, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH INFOSEND, INC., FOR PROVISION OF THE SERVICES FOR A THREE-YEAR TERM IN A TOTAL AMOUNT NOT-TO-EXCEED \$411,000

WHEREAS, the City released a Request for Proposals (RFP) in Fall 2019 for the implementation of an Advanced Metering Infrastructure water customer portal with bill payment functionality; and

WHEREAS, the City received three proposals and awarded the contract to WaterSmart, Inc., who was the highest performing vendor identified during a four-month Pilot Program; and

WHEREAS, the City also intends to award a contract to Invoice Cloud Inc. (Invoice Cloud), who sub-proposed within WaterSmart's winning proposal to implement bill payment functionality within the customer portal; and

WHEREAS, the City's current bill distribution vendors are not capable of providing certain services necessary for Invoice Cloud's full implementation of bill payment and presentment functionality; and

WHEREAS, InfoSend, Inc., is the only vendor with the expertise necessary to provide these services; and

WHEREAS, the Water Operating Fund (Fund 605) has sufficient funds to support these services, which will be replacing certain other services and will therefore have no net impact to the fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to negotiate and execute an agreement with InfoSend, Inc., for a three-year term in a total amount not-to-exceed four hundred eleven thousand dollars (\$411,000).

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2021.

ADOPTED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS:
 MAYOR:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST: _____
 City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward