



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Minutes

Library Commission

**Monday, September 20,
2021**

6:30 PM

Remote Participation

CALL TO ORDER

Commission Chair Lowe called the meeting to order at 6:40p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present:	Priscilla Banks, Carl Gorringer, Brigitte Lowe, Sofy Navarro, Anika Patterson, Kelly Peterson, Suresh Sangiah
Absent:	Commissioner Andrea Wong
Staff:	Melissa Burkley, Administrative Assistant III Elisa Marquez, Councilmember Brad Olson, Management Analyst II
Visitors:	Shonda Goward, Friends of Hayward Library

APPROVAL OF MINUTES

MIN 21-119 Library Commission Meeting Minutes of July 19, 2021

Tabled until October meeting.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

- a. Introduction of new and reappointed Commissioners
- b. Library Commission 2021 Agenda Plan
 - Information regarding hybrid meetings moving forward should be coming out in the next couple of weeks
- c. Budget update and effectiveness of letter sent to Council
 - Letters helped secure requested addition of a bookmobile position and two ARPA funding
- d. Stimulus funds request update

- PowerPoint presentation led by Brad Olson
- e. Strategic Plan update
 - PowerPoint presentation led by Brad Olson
 - Overview of (Pre) Strategic Planning that was held in June 2021
- f. Review Bylaws/Best Practices
 - Amendments were suggested and the document will be updated accordingly
 - Edited document will be emailed to Commissioners and vote will be tabled until October meeting
 - Motioned by Commissioner Lowe to table approval of the updated Bylaws/Best Practices until October Commission Meeting; seconded by Commissioner Banks. Passed 6-0-1.

REPORTS

- a. Library Director (update provided by Brad Olson in Jayanti's absence)
 - Regular, pre-pandemic hours will return to Downtown Branch October 4th
 - Bookmobile will be arriving by next month and services will begin in November
- b. City Council Liaison
 - Suggests Commissioners subscribe to The Stack newsletter for information
 - Also suggests checking website geared towards highlighting pilot programs for Police reform
 - Invites everyone to 10/23 8AM-Noon beautification project at Weekes Park
- c. Friends of Hayward Library
 - First book sale being held in Heritage Plaza 9AM-1PM 9/25
- d. Library Commissioners
 - Commissioner Patterson is representing the Library Commission on the Russell City Art Project Committee and they meet twice a month
 - Recommendation to add Wi-fi to Heritage Plaza
 - Commissioners Gorringer and Banks will draft a letter to City Manager's Office regarding suggestion
 - Suggestion for in-person meet & greet outside of a meeting some time before July dinner

AGENDA BUILDING

- a. Add discussion of Welcome Sub-committee responsibilities to October
- b. Add presentation of Library and Heritage Plaza matters addressed and adopted in City Council's Strategic Roadmap

ADJOURNMENT

The meeting was adjourned at 8:13p.m.

NEXT MEETING – October 18, 2021

Attendance Commissioner	Present at 9/20/2021 Meeting	Meetings Present to Date This Fiscal Year	Meetings Absent to Date this Fiscal Year
Priscilla Banks	✓	1	0
Carl Gorringer	✓	1	0
Brigitte Lowe	✓	1	0
Sofy Navarro	✓	1	0
Anika Patterson	✓	1	0
Kelly Peterson	✓	1	0
Suresh Sangiah	✓	1	0
Andrea Wong	-	0	1
Council Member			
Elisa Marquez	✓	1	0