

October 18, 2021

To Whom It May Concern
123 Hayward Street
Hayward, CA 94541

Dear ,

Please find the attached invoice requesting the annual agency contribution for the Hayward Youth Commission (HYC) for FY23. HYC is a partnership between the City of Hayward (Library), Hayward Unified School District, and Hayward Area Recreation and Park District. Each participating agency has agreed to contribute \$1,000 annually to HYC in order to cover the cost of the annual HYC Youth Summit and other related expenses.

If you have any questions, please feel free to contact me.

Sincerely,

Ivan Padilla
Hayward Youth Commission Advisor

cc: Miriam Lens, City Clerk

Enc.





Please make checks payable to: City of Hayward

Prepared by: Ivan Padilla, Lead Program Asst Date: October 18, 2021
Dept/Div: Library/HYC

Bill To: Name: To Whom It May Concern
Address: 123 Hayward Street
City: Hayward State: CA Zip: 94541

DETAILED DESCRIPTION	AMOUNT	FUND/ACCOUNT
Annual HYC contribution FY23	\$ 1,000.00	
Tax	-	
AMOUNT DUE	\$1,000.00	

Please remit to:
City of Hayward – City Clerk’s Office
777 B Street
Hayward, CA 94541
ATTN: Miriam Lens, City Clerk

