

Key Dates		Actions
FY 2023 Annual Operating Budget & CIP Budget		
Oct-21		
13		CIP instructions and guidelines issued to departments
Nov-21		
1-5		One on One CIP Fund Balance Review / Project Needs Discussions w/ PW Director and Dept. Directors
15		UES CIP Projects Due in OpenGov Budget Builder
19		Present FY 2023 Budget Process and Calendar (CBFC)
Dec-21		
1		CIP Projects Due in OpenGov Budget Builder
Jan-22		
7		FY 2023 Operating budget development instructions issued to departments
19		Discuss FY 2023 Budget Process & Work Session Framework (CBFC)
24		FY 2023 Master Fee Schedule - begin staff review
Feb-22		
7		Department budget and Updated Department Narratives & Baseline Organization Charts, including proposed changes to Organization Charts submittals due Finance in OpenGov Budget Builder
7		Internal Service Fund (ISF) Budget & Rates due to Finance
7		Enterprise & Special Revenue Funds Summaries due to Finance
7-11		CIP Screening Committee for General Fund - Fire, PD, MSD, IT. Attendees to include ACM, Finance Director, Fire Chief, PD Chief, PW Director, MSD Director, IT Director
14-18		CIP Screening Committee for U&ES, Airport and PW. Attendees to include ACM, Finance Director, U&ES Director, PW Director, PW Managers
14-18		Initial operating budget review meetings with department budget liaisons prior to CM/ACM meetings
21		FY 2023 Master Fee Schedule - Changes Due to Finance
Mar-22		
1-11		Initial operating budget meetings with CM, ACM, Departments & Finance
7-11		Presentation of draft CIP to City Manager & ACM
18		Submit Publication-Ready draft of CIP to City Manager for final approval
16		Updated department narratives due to Finance in OpenGov Budget Builder
16		All final department budget information due to Finance in OpenGov Budget Builder
16		ISF, Enterprise & Special Revenue Funds Summaries & Multi-Year Forecasts Finalized (via OpenGov)
16		OpenGov will be advanced to Proposed -- Department will no longer be able to make edits
22		City Council to adopt FY 2023 Master Fee Schedule
Apr-22		
4		Begin FY 2023 GANN Limit calculations
5		City Council Work Session - Community Agency Funding: CDBG, Social Services, and Arts/Music
7 or 21		City Council - Draft Recommended CIP Budget published on City website
14 or 28		Planning Commission Public Hearing - FY 2023-2031 CIP Budget
26		City Council Public Hearing - Community Agency Funding: CDBG, Social Services, and Arts/Music
25-27		Department Saturday Worksession Presentation Walk-Throughs with CM
27		Council Infrastructure Committee - Draft Recommended CIP Review
29		FY 2023 Proposed Operating Budget Document Available Online for Council
May-22		
14		City Council Operating Budget Work Session #1 (Saturday) - TENTATIVE
17		City Council Operating Budget Work Session #2
17		City Council CIP Budget Work Session #1 FY 2023-2031
31		City Council Public Hearing & Adoption - Operating and Capital budgets
31		City Council to adopt FY 2023 GANN Appropriations Limit
31		City Council Adopt Operating and Capital Budgets
Jun-22		
7		City Council Adopt Operating and Capital Budgets (if not approved on 5/31)

Items in bold include City Council or a Council Sub-Committee

Green Shading = FY 2023 CIP Budget Calendar

Blue Shading = FY 2023 Operating Budget Calendar