



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
[www.Hayward-CA.gov](http://www.Hayward-CA.gov)

## Official Meeting Minutes Community Services Commission

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**Wednesday, July 21, 2021**

**7:00 PM**

**Remote Participation**

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**This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order No. 29-20 dated March 17, 2020, and Alameda County Health Office Order No. 20-04 dated April 29, 2020, regarding the COVID-19 pandemic.**

### **Zoom Webinar Access Information:**

<https://hayward.zoom.us/j/98204300226?pwd=R3hoNE0vT2lBRlpSd0YyS28rMkhCZz09>

Webinar ID: 982 0430 0226

Passcode: 2x\$P%JUL

Or One tap mobile: US: +16699006833, 98204300226#, \*94266715# or +12532158782, 98204300226#, \*94266715#

Or Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 982 0430 0226

Passcode: 94266715

### **How to submit written Public Comment:**

*Send an email to [Jessica.Lobedan@hayward-ca.gov](mailto:Jessica.Lobedan@hayward-ca.gov) by 4:00 p.m. the day of the meeting. Please identify the Agenda Item Number in the subject line of your email. Emails will be compiled into one file, distributed to the Community Services Commission and City staff and published on the City's Meeting & Agenda Center under Documents Received After Published Agenda. <https://hayward.legistar.com/Calendar.aspx>*

*When submitting written comments, indicate in the email if you want your comment read into the record. Request will be allowed provided the reading will not exceed three (3) minutes consistent with the time limit for speakers at Community Services Commission meetings. Email comments will become part of the record of the Community Services Commission meeting.*

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL****PUBLIC COMMENTS:**

*The PUBLIC COMMENTS section provides an opportunity to address the Community Services Commission. The Commission welcomes your comments and requests that speakers present their remarks in a respectful manner, within established time limits and focus on issues which directly affect the City or are within the jurisdiction of the City. As the Commission is prohibited by State law from discussing items not listed on the agenda, your item may be taken under consideration and may be referred to staff for further action.*

**MINUTES****Approval: Summary Notes of the June 16, 2021, Meeting**

[Minutes of the June 16, 2021, Community Services Commission meeting](#)

That the Community Services Commission review and approve the minutes of the June 16, 2021, meeting.

**DISCUSSION****1. FY 2021 - 2022 Contracting Update - Oral Report****2. [Community Agency Funding Process Review](#)**

That the Commission:

- 1) Reviews this report;
- 2) Provides feedback on questions for Hayward City the Council regarding the Community Agency Funding process; and
- 3) Selects a subgroup of its members to form a Committee to jointly present with staff and/or answer Council questions at a September 2021 Council meeting...End

**SUMMARY**

Each year, the City receives applications from community agencies requesting funding through the competitive Community Agency Funding (CAF) process. The CSC is responsible for reviewing the applications, interviewing applicants, and making recommendations to the Council for how a portion of the City's General Fund and the City's Community Development Block Grant (CDBG) entitlement award should be allocated. As part of the Community Agency Funding process, the CSC Chair appoints three ARCs to conduct applicant interviews and make preliminary recommendations for full CSC consideration.

The amount of funding requested for both General Fund and CDBG allocations has increased significantly compared to previous years; however, the available funds are not expected to change from the previous year. Due to the growing gap in funding requested compared to funding available, the CSC is requesting feedback from the City Council on the CAF process.

Staff recommends that the CSC review this report, provide feedback on questions for the Hayward City Council regarding the CAF process, and select a subgroup of its members to form a Committee to jointly present with staff and/or answer Council questions at a September 2021 Council meeting. The proposed process for receiving feedback from the City Council will begin with a Council Work Session in September 2021 where staff will recommend that the City Council appoint a Council sub-group to work with the CSC CAF Review Committee to discuss the proposed questions to inform the CAF process.

**ATTACHMENTS**

Attachment I      Staff Report

**3.          Review CSC By-laws for FY 2021-2022 - Oral Report**

**4.   [FY 2021 / 2022 Agenda Planning Calendar](#)**

That the Community Services Commission reviews and adopts the 2021/2022 Agenda Planning Calendar and provides comments.

**Councilmember / Commissioner / Staff Announcements**

**Future Agenda Items**

**ADJOURNMENT**

**NEXT MEETING – September 15, 2021**

*Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours in advance of the meeting by contacting the City Manager at (510) 583-4300 or TDD (510) 247-3340.*