



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
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## Cover Memo

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**File #:** ACT 19-181, **Version:** 1

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**DATE:** September 12, 2019

**TO:** Personnel Commission

**FROM:** Director of Human Resources

### **SUBJECT**

Revised City Classification and Salary Plan for Fiscal Year 2020 - Updated September 12, 2019 - Effective September 30, 2019

### **RECOMMENDATION**

That the Personnel Commission, after a public hearing, reviews and adopts a revised classification plan for each position in the City's classified service for Fiscal Year 2020 effective September 30, 2019.

That the Personnel Commission, after a public hearing, recommends to the City Council for adoption a revised salary plan for each position in the City's classified service for Fiscal Year 2020, effective September 30, 2019.

### **SUMMARY**

As required by the Municipal Code, the Classification Plan (Attachment III) has been updated to reflect salary adjustments to the classifications in the City's classified service as a result of a negotiated and approved Memorandum of Understanding between the City of Hayward and International Federation of Professional & Technical Engineers - Local 21; the addition of Senior Assistant City Attorney, Senior Paralegal, Personnel Operations Specialist, and Associate Landscape Architect classifications; and salary increases to the Administrative Intern, Technical Intern, and Information Technology Intern classifications pursuant to the City of Hayward's Living Wage Ordinance. The FY 2020 Salary Plan (Attachment II) has also been updated to reflect salary information for the aforementioned classifications.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	FY 2020 Salary Plan
Attachment III	FY 2020 Classification Plan