



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: CONS 22-340, **Version:** 1

DATE: June 7, 2022

TO: Mayor and City Council

FROM: Assistant City Manager/Interim HR Director

SUBJECT

Adopt a Resolution Authorizing the City Manager to Execute an Agreement with Primary Diagnostics, Inc. ("Primary") in an Amount Not-to-Exceed \$90,000 to Continue to Provide the City's Software Platform for Maintaining Vaccine Records and COVID-19 Testing Results Through December 31, 2022

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute an agreement with Primary in an amount not to exceed \$90,000 to continue to provide the City's software platform for maintaining vaccine records and COVID-19 testing results through December 31, 2022.

SUMMARY

The City's COVID-19 Vaccine and Testing Mandate Policy ("the Policy") requires all employees to either be fully vaccinated and provide a copy of their vaccination record or participate in twice-weekly testing. The City initially entered into an agreement with Primary on November 23, 2021 to maintain vaccine records and test results for a period of six (6) months from November 23, 2021 to May 23, 2022. The contract was thereafter extended on May 18, 2022 for Primary to provide services through June 30, 2022. This agreement is for the City to renew its contract with Primary to maintain vaccine records and test results Citywide until December 31, 2022.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution