

CITY OF HAYWARD

Hayward City Hall 777 B Street Hayward, CA 94541 www.Hayward-CA.gov

Cover Memo

File #: RPT 15-029, Version: 1

DATE: October 7, 2015

TO: Council Budget and Finance Committee

FROM: Director of Finance

SUBJECT

Meeting Schedule & Work Plan FY 2016

RECOMMENDATION

That the Committee receives and comments on the updated FY 2016 Council Budget & Finance Committee Meeting Schedule and Work Plan.

BACKGROUND AND DISCUSSION

Each year the Council Budget & Finance Committee establishes a meeting schedule and work plan. As workloads shift and priorities emerge, this schedule/plan is periodically updated. An updated plan is included with each meeting agenda for Committee review.

Prepared and Recommended by: Tracy Vesely, Director of Finance

Approved by:

Fran David, City Manager

Attachments:

Attachment I FY 2016 Meeting Schedule and Work Plan