



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**File #:** CONS 22-352, **Version:** 1

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**DATE:** June 21, 2022

**TO:** Mayor and City Council

**FROM:** Acting Assistant City Manager

### **SUBJECT**

Adopt a Resolution (1) Authorizing the City Manager to Amend the Agreement with Tyler Technologies to Extend the Term of the Contract for Six Months and Reflect Revised Tasks, and (2) Authorize the Transfer of \$150,000 to Cover Previously Authorized and Appropriated Project Budget

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) authorizing the City Manager to: 1) amend the agreement with Tyler Technologies to extend the term for six months and reflect the revised tasks; and 2) authorize the transfer of \$150,000 from the General Fund to the Information Technology Capital Fund to account for previously authorized and appropriated project budget for Project Number 07267 - the EnerGov Online Permitting project. The transfer of \$150,000 from the General Fund will be funded using department operational savings.

### **SUMMARY**

In 2019, the City entered into a contract with Tyler Technologies for the purchase of a new software solution for online permitting (EnerGov), as well as associated implementation costs. When the project was first approved, it was anticipated that year three costs would be paid for when that year arrived and, as such, the project was originally underfunded. In addition, the delays in full implementation have resulted in additional hours needed to get the new software launched, which is now slated for October 2022. Staff recommends extending the contract with Tyler Technologies for up to an additional six months or until May 1, 2023 to allow for the go live and any follow-up troubleshooting once launch in October occurs and to amend the contract to include the additional hours needed to do so. Staff also recommends that \$150,000 in department operational budget savings in the General Fund be transferred to the Information Technology Capital Fund to account for the previously authorized and appropriated project budget.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution

