



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Cover Memo

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**File #:** APPT 20-001, **Version:** 1

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**DATE:** September 15, 2020

**TO:** Mayor and City Council

**FROM:** City Clerk

### **SUBJECT**

City Commissions and Keep Hayward Clean and Green Task Force: Adopt a Resolution Confirming the Appointment and Reappointment of Members of the Community Services Commission, Keep Hayward Clean and Green Task Force, Library Commission, Personnel Commission, and Planning Commission

### **RECOMMENDATION**

That the Council adopts a resolution (Attachment II) confirming twenty-one (21) appointments and three (3) reappointments to the City's Commissions and Task Force as follows: Community Services Commission (3); Keep Hayward Clean and Green Task Force (14); Library Commission (2); Personnel Commission (1); and Planning Commission (1). The resolution also identifies selected alternates. Table 1 provides information by meeting body.

### **SUMMARY**

The annual recruitment for City Commissions and the Keep Hayward Clean and Green Task Force (KHCG TF) was conducted from April 14, 2020 to June 30, 2020. One hundred and two (102) applications were received by the submission deadline and ninety-two (92) applicants qualified to be considered for appointment. Following a process for evaluating requests for reappointment, reviewing attendance records and overall performance of eligible members of the City's Commissions and KHCG TF, the City Council approved three (3) requests for reappointment as presented in Table 1. The City Council also accepted fourteen (14) recommendations for KHCG TF service from the KHCGTF Subcommittee. Following a pre-screening process and twenty-nine (29) interviews, the City Council selected seven (7) applicants for service on the Community Services Commission, Library Commission, Personnel Commission, and Planning Commission. The resolution confirming the appointment and reappointment of members (Attachment II) contains the names by meeting body.

### **ATTACHMENTS**

|               |              |
|---------------|--------------|
| Attachment I  | Staff Report |
| Attachment II | Resolution   |