



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 19-470, **Version:** 1

DATE: July 2, 2019

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT

Adopt a Resolution Authorizing the City Manager to Execute Professional Services Agreements with Consolidated Engineering Laboratories, Signet, and Applied Materials & Engineering for On-Call Material Testing and Special Inspection Services for a Term of Three-Years and a Not-to-Exceed Amount of \$200,000 per Firm

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute three-year Professional Services Agreements (PSAs) with Consolidated Engineering Laboratories, Signet, and Applied Materials & Engineering for on-call material testing and special inspection services for a term of three-years and a not-to-exceed amount of \$200,000 per firm.

SUMMARY

Continuing with on-call material testing and special inspection services will allow the Department to continue providing timely required material testing and special inspections on all City-sponsored projects. There is no additional fiscal impact because these services will only be used on City projects with approved material testing and special inspection budgets. It is not the intention to use all allocated funding for each firm each year; rather, the budgeted amount will allow staff to utilize the firm most qualified for the specialized testing and inspection services. Although the PSA for each firm is for \$200,000 per year, the total amount expended between all three firms will likely not exceed \$300,000 per year. The total potential not-to-exceed amount for this item for three years, based on current project budget estimates, is \$900,000.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution