



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**DATE:** September 12, 2023

**TO:** Mayor and City Council

**FROM:** Director of Maintenance Services

### **SUBJECT**

Adopt a Resolution Reducing the Keep Hayward Clean and Green Task Force Membership Size from Thirty Members to Twenty Members and Creating a Waitlist to Account for Vacancies Throughout the Year

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) reducing the Keep Hayward Clean and Green Task Force (KHCGTF) membership size from thirty (30) members to twenty (20) members and creating a waitlist to account for vacancies throughout the year.

### **SUMMARY**

The KHCGTF was formed in November 2006 by the City Council to help address issues impacting community appearance. Its mission is to preserve the environment and enhance the visual appearance of the City through joint efforts of individuals, volunteer groups, businesses, and municipal resources. Unfortunately, the TF's ongoing vacancies have made it difficult to conduct business due to the lack of quorum at monthly meetings. The KHCGTF and staff recommend a reduction in membership from 30 members to 20 members to improve the operational abilities of this body. Additionally, it's recommended that a waitlist be created for the TF to consider drawing from as vacancies occur during the year.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Exhibit I	KHCGTF Bylaws