

# CITY OF HAYWARD

Hayward City Hall 777 B Street Hayward, CA 94541 www.Hayward-CA.gov

#### Cover Memo

File #: LB 24-012, Version: 1

**DATE:** April 23, 2024

**TO:** Mayor and City Council

**FROM:** Director of Human Resources

## **SUBJECT**

Council-Appointed Officer's Employment Agreement: Adopt a Resolution Approving a New Employment Agreement between the City of Hayward and the Interim City Manager and Authorize the Mayor to Execute the Agreement

#### RECOMMENDATION

That Council adopts a resolution (Attachment II) approving a new employment agreement between the City of Hayward and the Interim City Manager and authorize the Mayor to execute the agreement.

#### **SUMMARY**

Pursuant to Article VII of the Hayward City Charter, the City Manager shall be appointed by the Council and serve at the pleasure of the Council. The current employment agreement between the City of Hayward and the standing City Manager is set to expire due to the current City Manager's resignation effective May 5, 2024. The City will enter a new agreement with an Interim City Manager effective May 6, 2024, to remain in effect until a permanent City Manager is selected and assumes that office.

### **ATTACHMENTS**

Attachment I Staff Report
Attachment II Resolution
Attachment III Agreement