



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 23-359, **Version:** 1

DATE: June 20, 2023

TO: Mayor and City Council

FROM: Assistant City Manager

SUBJECT

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute a Master Agreement and Lease with the Hayward Area Recreation and Park District for Operations and Maintenance of City Lands

RECOMMENDATION

That the Council adopts a resolution (Attachment II) authorizing the City Manager to negotiate and execute the proposed Master Agreement and Lease (Attachment III; "Master Lease") with the Hayward Area Recreation and Park District (HARD).

SUMMARY

The City and HARD first entered into a Master Agreement and Lease in 1970 for City-owned parks. Through the agreement, HARD assumes the responsibility of operating and maintaining the park sites for a nominal rent of \$1.00 per year. The agreement was renewed approximately every 10 years through 2021. On June 22, 2021, Council authorized the City Manager to execute a one-year Master Lease with HARD for City-owned parks. Due to staffing vacancies and competing priorities related to the COVID-19 pandemic response, additional time was needed to negotiate a new agreement. On July 5, 2022, Council authorized an extension through October 15, 2022, and on October 18, 2022, Council authorized another extension through June 30, 2023. These extensions provided City and HARD staff with additional time to negotiate and finalize the Master Lease, as well as facilitate a Joint Session of the HARD Board and Hayward City Council on April 24, 2023. The Joint Session allowed both bodies to 1) discuss shared vision and opportunities for collaboration, 2) lay the groundwork for frequent interagency collaboration, and 3) gain clarity around how to best serve the Hayward public. Following the Joint Session, HARD and City staff finalized the Master Lease (Attachment III), which is for ten years with three optional five-year extensions. Staff recommends Council adopt the Resolution authorizing the City Manager to execute the proposed Master Lease.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Master Agreement and Lease