



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**File #:** PH 19-066, **Version:** 1

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**DATE:** July 2, 2019

**TO:** Mayor and City Council

**FROM:** Deputy City Manager

### **SUBJECT**

Amendment of the Fiscal Year 2020 Master Fee Schedule to Update the Fees Associated with Administration of the New Residential Rent Stabilization and Tenant Protection Ordinance and the Mobilehome Space Rent Stabilization Ordinance

### **RECOMMENDATION**

That the City Council adopts a resolution (Attachment II) authorizing the amendment to Resolution 19-059, the resolution for the City of Hayward Fiscal Year 2020 Master Fee Schedule associated with the administration of the new Residential Rent Stabilization and Tenant Protection Ordinance and the Mobilehome Space Rent Stabilization Ordinance.

### **SUMMARY**

On June 25, 2019, the City Council adopted an ordinance creating a new Residential Rent Stabilization and Tenant Protection Ordinance (RRSO) to mitigate displacement of Hayward residents. The Council also approved a resolution increasing the associated budget allocation by \$359,000 and updating the rent review fee to cover the costs associated with administration of the ordinance, with the exception of changing the fee associated with the Mobile Home Space Rent Stabilization ordinance until staff notifies mobile home stakeholders regarding the change. Staff is returning to City Council with this item because the resolution that updates the rent review fee in the master fee schedule should have been agendized as a public hearing, which requires publication of a public hearing notice, and to address City Council's concern regarding notification of mobile home park stakeholders of the proposed fee change.

Public notice was published in the Daily Review on June 21, 2019. Additionally, staff sent letters to mobile home park owners and mobile home park residents on June 26, 2019 regarding the proposed fee increase.

The proposed legislation will set rent review fees for FY 2020 as follows:

1. Annual Fee per Mobilehome Space \$5.00
2. Annual Fee per Rental Unit \$19.00
3. Annual Fee per Covered Rental Unit \$40.00

**ATTACHMENTS**

Attachment I      Staff Report  
Attachment II      Resolution