



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**DATE:** June 27, 2023

**TO:** Mayor and City Council

**FROM:** Acting Director of Library Services

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Execute a MOU and Partnership Agreement, and Accept and Appropriate up to \$101,000 for the Operation of Family Education Program Services for Hayward Unified School District (HUSD) Schools

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute a MOU with Hayward Unified School District (HUSD), adopts a resolution (Attachment III) authorizing the City Manager to execute a Partnership Agreement with California State University, East Bay (CSUEB), and adopts resolutions (Attachments IV and V) authorizing the City Manager to accept and appropriate up to \$101,000 in funding from HUSD and CSUEB for Family Education Program services (after-school Homework Support Center programming and adult English Conversation Circles) and Bookmobile Program Services to be provided at requested HUSD school sites during academic school year 2023-2024.

The funding will be divided as follows:

- 1) Up to \$80,000 from HUSD for services to be provided at four (4) school sites during the 2023-2024 academic school year; and
- 2) Up to \$21,000 from CSUEB for the training, supervision, and tutor/mentorship placements of CSUEB's College Corps students in Homework Support Centers during the 2023-2024 academic school year.

### **SUMMARY**

The City provides robust educational support services to HUSD students and families through its Library Services department. Since 2011, the City has consistently received funding from HUSD to share costs for Family Education Program services. The total cost to operate said services is \$40,000 per school, with HUSD and the Library sharing the cost. The City leverages federal, state, and local special revenue funding to support the costs of programming.

Some of the tutoring services at the HSCs will be provided by California State University, East Bay (CSUEB) students participating in the College Corps program. CSUEB will be providing up to \$21,000 in

funding over the 2023-2024 school year (in two payments up to \$10,500) to support this program. Staff requests Council execute the MOU with HUSD, execute the agreement with CSUEB, and accept and appropriate up to \$101,000 in the Local Grants Fund (240) from HUSD and CSUEB for FY 2024. With Council approval, staff will appropriate the funding into the Library Department's Education Services budget and provide services per the terms and conditions of the agreements with HUSD and CSUEB.

**ATTACHMENTS**

- Attachment I            Staff Report
- Attachment II         HUSD MOU Resolution
- Attachment III        CSUEB Agreement Resolution
- Attachment IV        HUSD Fund Appropriation Resolution
- Attachment V         CSUEB Fund Appropriation Resolution