



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Cover Memo

---

**File #:** CONS 19-649, **Version:** 1

---

**DATE:** October 29, 2019

**TO:** Mayor and City Council

**FROM:** Director of Public Works

### **SUBJECT**

Adopt a Resolution Amending the Fiscal Year 2020 Operating and Capital Improvement Program Budget, Transferring and Appropriating \$60,000 from General Fund to the Capital Projects Fund and Transferring and Appropriating \$35,000 from General Fund to Fleet Capital Management Fund for the Purchase of a Parking Enforcement Vehicle and other Related Equipment

### **RECOMMENDATION**

That Council adopts the attached resolution (Attachment II) authorizing:

1. An amendment of the fiscal year 2020 Operating and Capital Improvement Program (CIP) Budgets relating to the transfer and appropriation of funds
2. A transfer of funds in the amount of \$60,000 from the General Fund to the Capital Projects Fund and appropriation for use in Project 06913; and
3. A transfer of funds in the amount of \$35,000 from the General Fund to the Fleet Capital Management Fund, and appropriation to facilitate the purchase of a parking enforcement vehicle.

### **SUMMARY**

The Downtown Parking Management Plan was adopted by Council on April 24, 2018. The plan provides strategy recommendations to efficiently utilize parking availability in Downtown Hayward. The key components of the plan include parking time restrictions, permit parking, and enforcement.

The plan will implement a combination of two- and four-hour parking time restrictions for both on-street and off-street parking. Residents and businesses who choose to participate in the parking permit program will not be subject to on-street time restrictions and time restrictions will be enforced using a License Plate Recognition (LPR) equipped vehicle. The use of LPR technology for parking enforcement was approved by Council with the approval of the Downtown Parking Management Plan.

The estimated capital expense for the program implementation is \$95,000. This amount includes start-

up costs (\$20,000) and purchase of one LPR equipped vehicle and other related equipment (\$75,000).

If Council approves this resolution, staff anticipates that the program will be fully operational by January/February 2020.

On September 16, 2019, staff brought this matter before the Council Infrastructure Committee (CIC) for review and feedback. The CIC unanimously approved referring the item to Council for consideration and approval.

## **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Privacy Policy
Attachment IV	Projection
Attachment V	RPP Map