



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Cover Memo

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**File #:** CONS 22-341, **Version:** 1

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**DATE:** June 7, 2022

**TO:** Mayor and City Council

**FROM:** City Clerk

### **SUBJECT**

Adopt a Resolution Accepting the Resignation of Mr. Edward Moore from the Keep Hayward Clean and Green Task Force, Effective Immediately

### **RECOMMENDATION**

That the Council adopts a resolution (Attachment II) accepting the resignation of Mr. Edward Moore from the Keep Hayward Clean and Green Task Force, effective immediately.

### **SUMMARY**

Mr. Edward Moore was appointed to the Keep Hayward Clean and Green Task Force on September 15, 2020. The resignation of Mr. Moore becomes effective immediately, per his resignation letter (Attachment III). Mr. Moore's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Commissions and Keep Hayward Clean and Green Task Force.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter