



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
www.Hayward-CA.gov

## Cover Memo

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**File #:** CONS 24-211, **Version:** 1

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**DATE:** April 23, 2024

**TO:** Mayor and City Council

**FROM:** Director of Library Services

### **SUBJECT**

Adopt a Resolution Affirming the Appointment of a New Hayward Poet Laureate and Establishing Protocols for the Selection of Hayward Poet Laureates Effective April 23, 2024

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) to establish Leticia Guzman as the Hayward Poet Laureate from April 23, 2024, through March 31, 2026 and to establish protocols for the selection of Hayward Poet Laureates moving forward.

### **SUMMARY**

Based on the success of the Hayward Poet Laureate Program ("Program") since its inception in 2015, Hayward Public Library staff was directed by the Mayor to create a competitive process by which future Poet Laureate appointments would be made with the approval of the City Council. Following the application process and the review of written and video material, Leticia Guzman has been selected to be the next Poet Laureate of Hayward and shall serve in this capacity through March 31, 2026. Leticia shall receive a stipend in the amount of \$1,000 for the entire 2-year tenure.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution