



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**DATE:** June 14, 2016

**TO:** Mayor and City Council

**FROM:** Director of Information Technology/CIO

### **SUBJECT**

Authorization to Execute an Agreement with CDW-G to purchase Commvault Backup Software

### **RECOMMENDATION**

That the Council adopts the attached resolution approving a contract with CDW-G to procure and deploy a new Information Technology (IT) Infrastructure backup solution. This new solution, Commvault, will replace several disparate and out of service backup systems.

### **BACKGROUND**

The existing backup software for the City IT infrastructure was last upgraded ten years ago and is no longer able to support the City's current technology stack. This recommended solution will allow staff to back up our virtual machines (servers) and will allow for integration with our cloud-based solutions, both areas of emphasis within IT.

### **DISCUSSION**

The IT Department evaluated several backup solutions and after analysis, the team determined Commvault software to be the best solution for the infrastructure it will backup. The team requested three quotes for software and installation services to back up the virtual, physical, and network share data at the City Hall and Police Department data centers. The IT team will use this software to create local backups that will then be uploaded to our cloud instance. This backup method will replace an antiquated process whereby offsite disk backups are currently picked up and physically stored in Richmond at Corodata. The new methodology also creates significant opportunity to improve both the team's sandbox (testing) environment and disaster recovery.

The IT Department presented this request to the Council Technology Application Committee (CTAC) on May 19<sup>th</sup>, 2016 for review and approval. The Committee unanimously recommended the proposal be put forth to the City Council for approval.

**FISCAL IMPACT**

The funding source is confirmed and covered under Capital Improvement Program, Network Server Replacement Program FY 2015-2016. The IT department sought out pricing for the identified solution through three resellers. While Commvault sells their solutions directly to customers it was determined the best pricing was through one of their resellers, CDW-G.

<i>Quotes Received</i>	
Vendor	Pricing
CDW-G	\$137,155.00
LookingPoint	\$157,555.18
Commvault	\$154,863.95

**NEXT STEPS**

Staff recommends that Council authorize the City Manager to execute an agreement with CDW-G to purchase and install a Commvault backup solution at the City Hall and Police Department data centers. If approved, project kickoff would commence in June 2016.

Prepared by: Carolyn Saputo, IT Manager Infrastructure

*Recommended by:* Adam Kostrzak, IT Director/CIO

Approved by:



Fran David, City Manager

Attachments:

Attachment I

Resolution