



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: LB 23-001, **Version:** 1

DATE: January 3, 2023

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

City Council Vacancy: Update on Appointment Process to Fill Two-Year City Council Vacancy

RECOMMENDATION

That the City Council receives and reviews applications received from qualified individuals interested in appointment to the two-year vacant City Council seat; and reviews and approves the interview process for January 9, 2023.

SUMMARY

At the December 13, 2022 City Council meeting, the Council approved a process for filling a two-year City Council vacancy created when then Council Member Mark Salinas was elected Mayor and sworn into office on December 13, 2022.

Applications for the City Council vacancy were made available beginning December 14, 2022 at City Hall and on the City's website at <https://www.hayward-ca.gov/your-government/city-council>. A news release (Attachment II) announced the vacancy and information on the application was issued on December 15, 2022, and a Public Notice (Attachment III) was published in the Daily Review c/o Bay Area News Group-East Bay on Friday, December 16, 2022.

The application period is scheduled to close at 9:00 a.m. on January 3, 2023, and a list of qualified candidates will be published on the City's website under the "Documents Received After Published Agenda" column of the Meeting and Agenda Center. Qualified applications will be sent to the City Council via email by noon on January 3, 2023, and the information will be available to the public upon request.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	News Release
Attachment III	Public Notice
Attachment IV	Application