



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**DATE:** July 7, 2020

**TO:** Mayor and City Council

**FROM:** Director of Development Services

### **SUBJECT**

Adopt a Resolution Approving Report and Assessment for Community Preservation Fees Past Due

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) confirming the report and assessment for overdue community preservation charges (Attachment III) for the period from January 1, 2019 through May 4, 2020 and authorizing the assessments to become a special assessment against the properties if not paid on or before August 1, 2020.

### **SUMMARY**

The purpose of the Special Assessment confirmation is to consider the proposed report and assessment list for unpaid Community Preservation fees and to determine whether a special assessment should be placed on these properties.

Due to COVID-19, staff has been made aware that some processes have been deferred as a result of the pandemic. This has delayed the City's ability to identify all completed payments associated with listed assessments. Staff will be conducting an additional review of all payments prior to the official assessment date, to assure any payments received prior to this date are recorded and that property is removed from the assessment list, if appropriate.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Overdue Community Preservation Fees List