



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: LB 16-088, **Version:** 1

DATE: July 26, 2016

TO: City Council

FROM: Mayor

SUBJECT

Adoption of a Resolution Appointing Kelly McAdoo City Manager of the City of Hayward Effective August 1, 2016

RECOMMENDATION

That the Council approves the attached resolution appointing Kelly McAdoo as the City Manager of the City of Hayward effective August 1, 2016.

BACKGROUND AND DISCUSSION

In June 2016, current City Manager Fran David announced her retirement effective no later than September 30, 2016 and the Council and Ms. David have selected the last business day of July 2016 as her last date of employment with the City of Hayward. The Council met several times in closed session to discuss the options for choosing a successor to Ms. David. In addition, the Council also interviewed Ms. Kelly McAdoo, current Assistant City Manager, to determine her ability to serve as the next City Manager. After reviewing Ms. McAdoo's education and experience, the Council unanimously decided that she would be an excellent candidate to succeed Ms. David as the next City Manager.

Ms. McAdoo has served as Hayward's Assistant City Manager since October 2010. She has over 17 years of experience in local government, primarily with the cities of Hayward, Palo Alto and Fremont. She received a Bachelor's degree and a Master's degree in Public Administration, both from the University of Kansas. Council has expressed its confidence that she has demonstrated the ability and skills to effectively lead the City of Hayward organization as its next City Manager.

While the Council and Ms. McAdoo have agreed to basic terms of employment, both parties need more time to draft and review the formal employment agreement. Given the Council's summer recess during the month of August and Ms. David's departure from City service at the end of July, the Council must take action to appoint Ms. McAdoo as City Manager until the approval of the employment agreement. The Council intends to approve the employment agreement at the first regular Council meeting in September.

ECONOMIC AND FISCAL IMPACT

As City Manager, Ms. McAdoo will be compensated 7% above her current salary and will maintain her current benefits and contributions to employee savings targets.

NEXT STEPS

The Council and Ms. McAdoo will negotiate the formal employment agreement during the month of August and the Council will consider approval of this agreement at the first regular Council meeting in September.

Approved by:

A handwritten signature in blue ink that reads "Barbara Halliday". The signature is written in a cursive style with a prominent loop at the end of the last name.

Barbara Halliday, Mayor

Attachments:

Attachment I

Resolution