



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**File #:** CONS 18-848, **Version:** 1

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**DATE:** December 18, 2018

**TO:** Mayor and City Council

**FROM:** Director of Development Services

### **SUBJECT**

Authorization to Amend the FY2019 Operating Budget for the Development Services Department Building Division for Outside Plan Check, Building Inspection, and Permit Technician Services

### **RECOMMENDATION**

That Council adopts the attached resolution approving an amendment to the FY2019 budget for the Development Services Department - Building Division increasing the appropriation from \$340,000 to \$890,000 for consulting services for outside plan check, building inspections, and permit technician services.

### **SUMMARY**

Staff is requesting an additional appropriation of \$550,000 to cover the cost of outside plan checking, building inspections, and permit technician services. This appropriation will be covered by fees paid by individuals requesting and receiving these services. There will be no net impact to the General Fund due to this increase.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution