



CITY OF HAYWARD

Hayward City Hall
777 B Street
Hayward, CA 94541
www.Hayward-CA.gov

Cover Memo

File #: CONS 23-134, **Version:** 1

DATE: March 7, 2023

TO: Mayor and City Council

FROM: Director of Maintenance Services

SUBJECT

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute an Agreement with First Shield Security and Patrol, Inc. to Provide Unarmed Security Services at Various City Locations For a Term of Three Years With Two One-Year Options to Extend in a Contract Amount of \$4,600,900 and a Contingency Amount of \$225,000, for a Total Not-to-Exceed Amount of \$4,825,900

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to negotiate and execute a three-year agreement with two one-year options to extend with First Shield Security and Patrol, Inc (First Shield) to provide security services at various City locations in a total not-to-exceed amount of \$4,825,900.

SUMMARY

Contacted security services are utilized at various City-owned locations, specifically at Hayward City Hall, Watkins and Cinema Place Parking Garages, Heritage Plaza, 21st Century Library and Learning Center, Weekes Branch Library, and the Hayward Executive Airport, to protect City property and the property of residents and visitors, monitor access, and support a safe environment both within and surrounding these City facilities. Staff released a request for proposals (RFP) in September 2022 to seek a qualified contractor. Staff recommends awarding the contract to First Shield in a total not-to-exceed amount of \$4,825,900, which includes a \$225,000 contingency budget, and three-year term, as well as two one-year options to extend.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution