



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
Hayward, CA 94541  
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## Cover Memo

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**File #:** CONS 22-008, **Version:** 1

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**DATE:** January 25, 2022

**TO:** Mayor and City Council

**FROM:** Director of Public Works

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute Professional Services Agreements with Willdan Engineering, SNG & Associates, and 4Leaf, Inc., in an Amount Not-to-Exceed \$150,000 Annually Per Firm for Three Years for On-Call Construction Inspection Services

### **RECOMMENDATION**

That Council adopts the attached resolution (Attachment II) authorizing the City Manager to negotiate and execute Professional Services Agreements (PSAs) with Willdan Engineering (Willdan), SNG & Associates, and 4Leaf, Inc. (4Leaf), in an amount not-to-exceed \$150,000 per year, per firm for three years for on-call construction inspection services.

### **SUMMARY**

The Department of Public Works & Utilities routinely uses on-call construction inspectors when in-house staffing levels are inadequate, either due to absences, vacancies, or increased workload. The on-call construction inspection services provide oversight on City-sponsored projects, private developments, and encroachment permits.

### **ATTACHMENTS**

Attachment I Staff Report  
Attachment I Resolution