



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: LB 19-032, **Version:** 1

DATE: July 16, 2019

TO: Mayor and City Council

FROM: City Manager, City Attorney, and City Clerk

SUBJECT

Adopt a Resolution Accepting Revisions and Additions to the Council Member Handbook

RECOMMENDATION

That the City Council adopts a resolution (Attachment II) accepting revisions and additions to the Council Member Handbook "Handbook" and directs the City Clerk to issue the updated Handbook to Council, Council's appointed bodies, and other interested parties.

SUMMARY

The Council Ad Hoc Committee on the Council Handbook has met over the last several months to review various sections of the Council Handbook, as identified by the Council during their February 3, 2019 Council Retreat. This staff report presents the Council Ad Hoc Committee's proposed amendments to the Council Handbook for Council consideration and adoption.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Redlined Council Member Handbook