



# CITY OF HAYWARD

Hayward City Hall  
777 B Street  
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## Cover Memo

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**File #:** CONS 18-371, **Version:** 1

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**DATE:** June 5, 2018

**TO:** Mayor and City Council

**FROM:** City Clerk

### **SUBJECT**

Resignation of Ms. Jillian Hogan from the Keep Hayward Clean and Green Task Force

### **RECOMMENDATION**

That the City Council adopts a resolution accepting the resignation of Ms. Jillian Hogan from the Keep Hayward Clean and Green Task Force, Effective immediately.

### **SUMMARY**

Ms. Jillian Hogan was appointed to the Keep Hayward Clean and Green Task Force on September 15, 2015. Ms. Hogan's resignation becomes effective immediately per her resignation letter (Attachment III). Ms. Hogan's vacated position will be filled as part of the annual appointment process for the City's appointed officials to Boards, Commissions, Committees, and Task Forces.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	Resignation Letter