



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**DATE:** July 7, 2020

**TO:** Mayor and City Council

**FROM:** Fire Chief

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Negotiate and Execute an Agreement with La Familia for Staffing Services at the COVID-19 Testing Center in an Amount Not to Exceed \$749,999

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute an agreement with La Familia for staffing services at the COVID-19 Testing Center in an amount not to exceed \$749,999.

### **SUMMARY**

On March 23, 2020, the Hayward Fire Department (HFD) established the nation's first free, city-mobilized COVID-19 drive-through testing site. Starting June 1, 2020, the City partnered with Eden Health District to provide nursing students to staff the Testing Center. As of the end of June, the nursing students must return to class and can no longer provide the same levels of staffing. To prepare for this transition, City staff has been working with La Familia on a proposal to continue the long-term operation of the Testing Center. Staff is requesting authorization from Council to negotiate and execute an agreement with La Familia to cover Testing Center operations for the next several months. During this time, staff will run a procurement process to allow the extension of operations for the next year.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution