



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: LB 19-053, **Version:** 1

DATE: December 3, 2019

TO: Mayor and City Council

FROM: City Clerk

SUBJECT

Election of Mayor Pro Tempore for 2020

RECOMMENDATION

That the Council elects the Mayor Pro Tempore for 2020.

SUMMARY

It is the Hayward City Council's policy to elect the Mayor Pro Tempore to perform the duties of the Mayor during the Mayor's absence or disability. The current term is based on the calendar year.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	List of Mayor Pro Tempore