



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**File #:** CONS 23-338, **Version:** 1

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**DATE:** June 6, 2023

**TO:** Mayor and City Council

**FROM:** Director of Finance

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Execute a Contract Amendment for Auditing Services with Maze & Associates

### **RECOMMENDATION**

That Council adopts a resolution (Attachment II) authorizing the City Manager to execute an amendment to the agreement with Maze & Associates for professional financial auditing and reporting services for an additional term of two years for an annual amount of \$110,000.

### **SUMMARY**

In December 2018, Council authorized an agreement with Maze & Associates for audit services of the City's financial statements commencing with fiscal year ending June 30, 2019. That agreement included a three-year term with an additional option to continue audit services for each of the two subsequent fiscal years. Due to an administrative oversight, the resolution did not give explicit authority to exercise the fourth and fifth years of the original contract. Maze & Associates has completed the three years of the initial contract. This contract amendment will cover the two (2) one-year extension options for a total of five years, for audit services of the City's financial statements.

### **ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Resolution