



CITY OF HAYWARD

Hayward City Hall
777 B Street
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Cover Memo

File #: CONS 21-571, **Version:** 1

DATE: November 2, 2021

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT

Adopt a Resolution Authorizing the City Manager to Appropriate \$200,000 from the Water Improvement Fund 604 for Water Office Improvement Project 07139 and Award a Contract to Custom Garages, Inc., in an Amount Not-to-Exceed \$117,462

RECOMMENDATION

That Council adopts a resolution (Attachment II) authorizing the City Manager to appropriate \$200,000 from the Water Improvement Fund 604 for the Corporation Yard's (Corp Yard) Water Office Improvement Project 07139, and award a contract to Custom Garages, Inc. (Custom Garages) to implement related improvements in an amount not-to-exceed \$117,462.

SUMMARY

The Water Operations Office (Water Office) is located at the City's Corp Yard on Soto Road, and is home to the City's Water Operations staff. The building has experienced no improvements since it was first constructed in the early 1980s. Staff is seeking authorization to appropriate \$200,000 to a new Project 07139, in Water Improvement Fund 604, to support much-needed flooring, storage, and workspace improvements to the building. Staff recommends awarding a contract for completion of these improvements to Custom Garages in an amount no-to-exceed \$117,462. This vendor was identified following a competitive bidding process that occurred in Spring 2021. The remaining approximately \$82,000 included in the appropriation request would be used to support improvements ensuring the building's compliance with Americans with Disabilities Act (ADA) requirements.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution