



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**DATE:** June 16, 2020

**TO:** Mayor and City Council

**FROM:** City Manager

### **SUBJECT**

Adopt Resolutions Authorizing the City Manager to Negotiate and Execute an Agreement with Alameda County to Accept \$2,870,000 and an Amendment to the Professional Services Agreement with RossDrulisCusenbery for the South Hayward Youth and Family Center Project

### **RECOMMENDATION**

That Council adopts the attached resolutions (Attachments II and III) authorizing the City Manager to:

1. Negotiate and execute an agreement with Alameda County to accept and appropriate \$2,870,000 for expenses for the South Hayward Youth and Family Center (SHYFC) project, and
2. Negotiate and execute an amendment to the professional services agreement with RossDrulisCusenbery, Inc. (RDC) for architecture and engineering services for the proposed SHYFC, not to exceed \$2,870,000.

### **SUMMARY**

On February 5, 2019, Council authorized the City Manager to negotiate and execute a professional services agreement with RDC for master plan and preliminary design work for the SHYFC project. In addition, Council authorized the City Manager to accept \$500,000 from Alameda County to cover the cost of the agreement.

As of March 2020, RDC has successfully completed the program scope, master plan, and preliminary designs. In light of the COVID-19 pandemic and resulting economic losses, staff is recommending moving forward with the design development and construction documentation to get the project "shovel ready" for any future federal stimulus funding. RDC has submitted a proposal for these tasks, with the goal of completing the design phase by the first quarter of 2021. The total cost is not to exceed \$2,870,000.

Alameda County is prepared to transfer funding to the City to cover the cost of the amendment. Staff is seeking Council authorization for the City Manager to negotiate and execute an agreement with Alameda County to accept \$2,870,000 into Fund 405 and an amendment to the professional services agreement with RDC for design services.

**ATTACHMENTS**

Attachment I	Staff Report
Attachment II	Appropriation Resolution
Attachment III	Agreement Resolution
Attachment IV	RDC Proposal