



CITY OF HAYWARD

Hayward City Hall
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Cover Memo

File #: CONS 18-824, **Version:** 1

DATE: December 18, 2018

TO: Mayor and City Council

FROM: Director of Development Services

SUBJECT

Adoption of a Resolution Authorizing the City Manager, on Behalf of the Hayward Area Shoreline Planning Agency (HASPA), to Execute an Agreement with SCAPE to Prepare the Hayward Regional Shoreline Master Plan for an Amount Not to Exceed \$479,000

RECOMMENDATION

That the City Council adopts the attached resolution authorizing the City Manager to negotiate and execute an agreement with SCAPE to prepare the Hayward Regional Shoreline Master Plan.

SUMMARY

On May 11, 2018, the California Department of Transportation, Caltrans, awarded HASPA an Adaptation Planning Grant of \$509,000 to fund the creation of the Hayward Regional Shoreline Master Plan ("the Plan"). In order to complete the Plan, HASPA released a detailed Request for Proposals (RFP) seeking a professional consultant firm to prepare the Plan. HASPA received proposals from four firms. Proposals were carefully reviewed by members of HASPA, who selected SCAPE as the preferred candidate. SCAPE will collaborate with HASPA to plan, draft, and complete the Plan.

Staff requests that Council authorize the City Manager, on behalf of HASPA, to execute an agreement with SCAPE for a total amount not to exceed \$479,000, and a term not to extend beyond February 28, 2021. The remaining \$30,000 from the total grant amount will be used to hire Climate Corps Fellows to assist with the project.

ATTACHMENTS

Attachment I	Staff Report
Attachment II	Resolution
Attachment III	SCAPE Scope of Work, Budget, and Timeline
Attachment IV	HASPA Caltrans Grant Application
Attachment V	Restricted Grant Agreement with Caltrans