



# CITY OF HAYWARD

Hayward City Hall  
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## Cover Memo

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**File #:** CONS 23-254, **Version:** 1

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**DATE:** May 16, 2023

**TO:** Mayor and City Council

**FROM:** Acting Director of Development Services

### **SUBJECT**

Adopt a Resolution Authorizing the City Manager to Execute an Agreement with Dudek in an Amount Not-to-Exceed \$94,022 for the Tree Preservation Ordinance Update and Hayward Executive Airport Landscape Guidelines for the City of Hayward

### **RECOMMENDATION**

That the Council adopts a resolution (Attachment II) authorizing the City Manager to negotiate and execute an agreement with Dudek for the Tree Preservation Ordinance Update and Hayward Executive Airport Landscape Guidelines.

### **SUMMARY**

Since 1986 for the past thirty-four consecutive years until 2019, Hayward has been recognized as “Tree City USA” by the Arbor Day Foundation until the temporary suspension due to COVID-19. Tree City USA is a nationwide movement established in collaboration with the U.S. Forest Service and the National Association of State Foresters in 1976. The program aims to recognize communities nationwide that are taking steps toward effectively managing and expanding public trees.

The proposed update to the Tree Preservation Ordinance and the Hayward Executive Airport Landscape Guidelines are a combined effort that focuses on a comprehensive review and update of the City’s existing Tree Preservation Ordinance, and any related Zoning Regulations, as well as an update to the landscape design guidelines to the areas near Hayward Executive Airport to determine what landscaping materials are appropriate to minimize wildlife and ensure public safety within the Airport safety zones.

Coordinating these updates will result in a more comprehensive and holistic approach towards tree preservation and mitigation measures and will result in cost and time efficiencies tied to public outreach, environmental analysis, and implementation of the new regulations. In addition, the project will include an optional task to conduct a tree canopy study for all the trees within City limits, including trees located on public and private property, open space and natural resource areas, creek and riparian areas and within golf courses. The Updated Climate Action Plan lists the canopy study as a new action item and it will also support the development and adoption of an Urban Forest Management Plan, which has been identified as a program for implementation in the *Hayward 2040 General Plan*. The total budget for the work is \$94,022, which includes a \$8,547 contingency (10%) to cover unanticipated costs.

Dudek has been selected as a consultant through the request for qualifications process to lead the effort to update the Tree Preservation Ordinance and prepare the Hayward Executive Airport landscape guidelines for the first time and anticipates having this project completed by June 30, 2024.

**ATTACHMENTS**

Attachments I	Staff Report
Attachment II	Resolution